

Use and Occupancy Permit Procedure

1. Arrange for and secure a Chimney Certification and a Termite Certification.
2. Submit to the Borough Office:
 - a. the Use & Occupancy application;
 - b. \$150 fee; and
 - c. the Chimney & Termite Certificates
3. Schedule inspection with BIU.

BIU will either pass or fail the inspection. Upon passing, the Borough Office will issue the U&O certificate. If failing, reinspection will be necessary.

BIU will not schedule an inspection until the aforementioned items are completed and received by the Borough Office.