

**MINUTES**  
**LANGHORNE MANOR BOROUGH COUNCIL**  
**MEETING OF AUGUST 7, 2018**

**1. CALL TO ORDER** - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday August 7, 2018 at 8: 00 P.M. Eastern Time by William McTigue, President.

At this point in the meeting, Mayor Byrne led us in the “Pledge of Allegiance.”

**PERSONS PRESENT** – Maryann Barnes Vice President; Jay Ferraro; Sharon Gimpel; William McTigue President; Nicholas Pizzola;, Dawn Seader; Loretta M. Luff, Secretary/Treasurer; Robert Byrne, Mayor; and Thomas J. Profy III; Solicitor.

**PERSON ABSENT** – Edward Hanisco

**2. APPROVAL OF MINUTES** –Motion was made by Mrs. Seader and seconded by Mrs. Barnes to approve the minutes of July 3, 2018 as presented. No objections were presented. Motion carried. Mr. Ferraro abstained.

**3. POLICE REPORT** – Mayor Byrne gave the police report for July 2018.

**4. INSPECTOR’S REPORT** – Mrs. Luff gave the inspector’s report for July 2018.

**5. COMMENTS FROM RESIDENTS AND VISITORS** –Alison McDonough (300 Hill Avenue) asked about the Higher Education and Health Authority grant of \$10,000.00, also if the Higher Education and Health Authority have a board and what do they do. Mr. Profy explained the purpose of the Higher Education and Health Authority and that the amount of the grant varies from year to year.

Steven Perloff (301 Hill Avenue) refereed to escrow accounts listed on the financial reports. Mr. Profy explained how the escrow account works and why escrow money is required.

Mike Petrock (406 Station Avenue) asked about contributions in lieu of taxes. Ms. Gimpel explained why Cairn University sends a donation in lieu of taxes. Cairn University pays taxes on certain Borough properties, they pay the Borough portion, and they don’t pay the school district portion and we consider them contributions in lieu of taxes. Sometimes they get posted in the real estate account and when the accounts get reconciled they get moved from real estate to contributions.

John Steven Yourtee (502 Hulmeville Avenue) addressed a variety of road issues. Mr. Yourtee spoke about the requirements for milling and paving of the borough roads. Mr. Yourtee also addressed the debris on the median areas of Route 1 that is the Borough’s responsibility.

Mr. Pizzola stated that he has been in touch with PennDot for the work that is to be done and he also addressed the cleaning process of the access lanes.

Jameson Gilpatrick (205 West Park Avenue) asked about the process for approving the financial report since January through April 2018 had been approved but May and June 2018 had not. Are the year-end financial reports approved by Council?

Ms. Gimpel explained in the process of doing the DCED report there are adjustments that are done and the reports should be reprinted. The same financial report for May had been reprinted and approved; and they should not have been as there were issues within the sewer account.

After a discussion Mr. Pizzola asked Mr. Gilpatrick for a list of his concern in writing.

Lynn Barry (301 West Park Avenue) asked about street sweeping as Reilly Street sweeping was paid out of the General Fund. Ms. Gimpel stated that it was not taken out of the Highway Aid Fund, it is being taken out of the Capital Reserve Highway Fund.

Susan Pizzola (405 Hulmeville Avenue) reported that the Friends of Langhorne Manor Committee would like to have the tree lighting for the holidays along with light refreshments on December 9, 2018. Mrs. Pizzola stated that there is money left over from the open house committee fund from the 125<sup>th</sup> Anniversary affair that can be used for this. It was recommended that Mrs. Pizzola is to work within the budget and present it to Council for this affair.

Alicia Gasparovic (406 Station Avenue) spoke about the DCED audit and the audit process. She stated that in the financial report \$50.00 was paid to Richard Brodbeck as auditor and he doesn't live in the Borough.

Ms. Gimpel stated that she would get together with Mrs. Judge to correct the different items in the DCED report.

Lois Abbott (803 Hulmeville Avenue) reported on the new domain for the web site LanghorneManor.org. It should be up and running by Friday August 10, 2018. We will be using the PA State Association of Boroughs and the cost will be \$389.00 per year. They will create a new web site each year and it will have security back up daily, weekly and monthly.

Ms. Gimpel stated that we can't get the web site up and running, Ms. Gimpel, Ms. Barry and Mrs. Abbott had worked on the web site. They had the last four numbers of the credit card that had been used, but that card was used many years ago. They tried to access Langhorne Manor.com and were unable to access this so they were unable to get the web site up and running.

Mr. Profy- The Plan of Minor Subdivision and Land Development of Rivera, Victor C. and Milagros C. and EVV Homes II LLC for Tax Map Parcel No. 19-004-089 and Tax Map Parcel No. 19-004-089-003 dated January 11, 2018, and last revised June 11, 20018, prepared by

Kelly & Close Engineers and consisting of three sheets (“Plan”) received Final Approval on motion made by Mrs. Barnes and seconded by Mr. Ferraro subject to the following conditions:

1. Compliance with borough Engineer’s Reports dated March 19, 2018 and July 3, 2018, with the exception of those matters for which Borough Council granted waivers which are limited to the following:

- Cartway widening of West Fairview Avenue and Hill Avenue SALDO 506(a);
- Curbs along West Fairview Avenue and Hill Avenue, SALDO 516(a); and
- Sidewalks along West Fairview Avenue and Hill Avenue, SALDO 609(a).

2. Council approved the removal of the 48” poplar and the replacement of same via Substitution of the six (6) 3” maple trees on Lot A and the (2) 3” maple trees on Lot B as shown on the plan.

3. Approval of the Borough Engineer of the Final Plan to be recorded and compliance of said Final Plan with all Ordinances and Regulations of the Borough, except those for which Borough Council has granted all the above waivers or has approved modifications to the standards set forth in the Ordinances or Regulations of the Borough.

4. Applicants obtaining prior to the issuance of a Building Permit for Lot A or a building Permit for Lot B, all required permits, approval and agreements from the following:

LMB Sanitary Sewer Engineer  
Bucks County Water and Sewer Authority  
Bucks County Conservation District  
PA Department of Environmental Protection

5. Applicant entering into an Act 167 Stormwater Controls and Best Management Practices Operation and Maintenance Agreement, and if necessary, a Land Development Contract and Financial Security Contract with the Borough for the drainage facilities and public improvements, if any, shown on the Plan.

6. Sewage Facilities Planning Module shall be prepared, submitted and approved by the appropriate agencies and the borough Sanitary Sewer Engineer.

7. Payment by Applicant of all engineering reviews, legal fees, and administrative costs incurred by the Borough prior to and for the recordation of Final Plan.

6. **COMMITTEE REPORTS** – Mrs. Barnes had no report for the Planning Commission.

Mr. Jay Ferraro reported that the contractor Economy Roofing & Siding Co. Inc. due to weather was going to do the repairs on the Borough Hall this week.

Ms. Gimpel reported that the Pollution Policy will be with a different company this year and it will be Philadelphia Insurance Company.

Ms. Gimpel stated that the DCED report needs a few minor changes that she would be correcting.

Mr. Hanisco Absent

Mr. McTigue reported that the Council should engage the PA State Association of Boroughs to handle the web site LanghorneManor.org.

Mrs. Seader reported that the application for the RDA grant in the amount of \$500,000 had not been posted yet.

Mr. Pizzola reported that he had checked on the drain at the corner of Park Avenue and Hulmeville Avenue and the cost to repair it will be \$15,000.

Mr. Pizzola stated that the opening of the bids for the road project will be Tuesday August 21, 2018 at 8:00 P.M.

**6. MAYOR'S REPORT** – Mayor Byrne had no report.

**8. SOLICITOR'S REPORT** – Mr. Profy had no further report.

**9. CORRESPONDENCE** –There was no correspondence.

**10. APPROVAL OF BILLS & TREASURER'S REPORT FOR PAYMENT** – Mr. McTigue stated that all Council members have received a copy of the bill list for payment. He asked if there are any questions or discussions. Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to pay the bills as presented. No objections were presented. Motion carried. Mr. McTigue stated that all Council members have received a copy of the Treasurer's report for July 2018 and asked if anyone has any comments. Motion was made by Mr. Ferraro and seconded by Mrs. Barnes to table the Treasurer's Report for July 2018. No objections were presented. Motion carried.

**11. SECOND MEETING** – Mr. McTigue stated that a second meeting is scheduled for Tuesday August 21, 2018.

Executive Session 9:10 P.M. reconvened at 9:30 P.M.

**12. ADJOURNMENT** – Mr. McTigue entertained a motion to adjourn this meeting. Motion was made by Mr. Ferraro and seconded by Mrs. Seader to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 9:33 P.M.

The next meeting will be Tuesday August 21, 2018 at 8:00 P.M.

Respectfully submitted,

Loretta M. Luff  
Secretary/Treasurer  
Langhorne Manor Borough