

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF MARCH 1, 2016**

1. CALL TO ORDER - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday March 1, 2016 at 8:00 P.M. Eastern Time by William McTigue, President.

At this point in the meeting, Mr. Hanisco led us in the “Pledge of Allegiance.”

PERSONS PRESENT –William McTigue, President; Maryann Barnes Vice President; Sharon Gimpel; Edward Hanisco; Nicholas Pizzola; Patricia Silcox; Loretta M. Luff, Secretary/Treasurer James Peet Zoning and Building Inspector; and Thomas J. Profy III, Solicitor.

PERSON ABSENT -Jay Ferraro; Robert Byrne, Mayor;

2. APPROVAL OF MINUTES – Motion was made by Ms. Gimpel and seconded by Mrs. Silcox to approve the minutes of February 2, 2016 as presented. No objections were presented. Motion carried. Motion was made by Mrs. Barnes and seconded by Mr. Hanisco to approve the minutes of February 16, 2016 as presented. No objections were presented. Motion carried.

3. POLICE REPORT – Officer Hotham gave the police report for February 2016.

4. INSPECTOR’S REPORT -There was no Inspector’s report.

5. COMMENTS FROM RESIDENTS AND VISITORS – Loretta Luff (210 Comly Avenue) spoke about the drain that crosses Hill Avenue at the corner of Hill and Comly Avenue. She spoke about this problem a couple of years ago stating that the drain area has not been kept cleaned out, now the drain is caving in and there is about a 6” hole in the road. Also when it rains all of the debris and water comes down Hill Avenue and floods her front yard. She stated that this is a Borough problem not PennDots as this is a Borough road.

Mr. Canales from Pickering Corts & Summerson said that he would check the area that Mrs. Luff is referring to.

Mr. McTigue said that he was talking to Scott Mitchell, Borough Manager for Langhorne Borough about a gentleman who puts in street signs and does different odd jobs after he is done work at Middletown Township. Mr. Pizzola stated that he was aware of this person.

Mr. Mario Canales (Pickering Corts & Summerson) gave an update about the MS4 Stormwater program. The third year of the reporting cycle ends March 9, 2016 with the report due on May 13, 2016 In addition to other requirements, Langhorne Manor Borough’s Stormwater MS4 program requires public education, participation and the prevention of illicit

discharges. There is information concerning various stormwater topics that are available in Borough Hall and the Administration Building.

6. COMMITTEE REPORTS – Mrs. Barnes had no report for the Planning Commission. Mrs. Barnes referred to the increase in our water bills. Mr. McTigue stated that a list of Council concerns pertaining to the increase of the water rates should be compiled and sent to Bucks County Water & Sewer Authority.

Mr. Ferraro-was absent

Ms. Gimpel reported that the guiderail on Gillam Avenue had been repaired and she is trying to get the \$1,000.00 deductible back.

Mrs. Barnes stated that a sign has to be replaced on Gillam Avenue.

Mr. Hanisco reported a light had been repaired at 303 Gillam Avenue.

Mr. McTigue reported that he had received a letter of Agreement for consulting work from Scott Mitchell. Mr. Mitchell will analyze payment records for compliance with Comcast and Verizon franchise agreements. Recover any shortages owed to the municipality, negotiate renewal of franchise agreement with Comcast, negotiate new grant for the municipality and analyze payment records with Verizon for accuracy and recover any shortages owed to the municipality.

Mr. Mitchell's fee for these services is \$2,500.00 with half payable to start and half payable upon completion of the project.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to accept Mr. Mitchell's agreement for consulting work and his fee is to be \$2,500.00. No objections were presented. Motion carried.

Mr. McTigue presented the proposal from Vaughn Collaborative for the addition of the police office and garage to the Administration Building. There scope of services will continue to follow their design services presented to Borough Council during the original presentation.

The Vaughn Collaborative is proposing to provide all of the listed services for a fee of \$38,495.00.

Mr. Pizzola stated that he feels that \$38,495.00 is too much and he thinks that Council should get other proposals. Mr. McTigue asked for Council's consideration for all of the work that Vaughn Collaborative has put into this project.

Motion was made by Mrs. Barnes and seconded by Mrs. Silcox to proceed with Vaughn Collaborative at the fee of \$38,495.00. No objections were presented. Motion carried.

Mr. McTigue stated that he had received a letter from the Bensalem Mayor Joseph DiGirolamo. Mr. McTigue stated that the information does not apply to Langhorne Manor Borough as we do not have an earned income tax (EIT).

Mr. Pizzola reported that he had submitted the application for Emergency Snow Removal reimbursement.

Mr. Pizzola stated that he would like Pickering Corts & Summerson to update the prepared road assessment from 2013 for repairs of all the Boroughs roads cost not to exceed \$6,000.00.

Motion was made by Mrs. Silcox and seconded By Mr. Hanisco to authorize Pickering Corts & Summerson to update the assessment of all of the Borough roads, not to exceed \$6,000.00. No objections were presented. Motion carried.

Mrs. Silcox had no report.

7. MAYOR'S REPORT – Mayor Byrne was absent.

8. SOLICITOR'S REPORT – Mr. Profy reported that the agreement with BIU had been signed.

Mr. Profy reported that the papers with PennDot for the sale of the property at the corner of Comly Avenue and Hulmeville Avenue had also been completed.

9. CORRESPONDENCE –Mrs. Luff read a letter from PennDot informing Council that on March 1, 2016 Liquid Fuel money in the amount of \$44,430 will be paid to the Borough.

10. APPROVAL OF BILLS & TREASURER'S REPORT FOR PAYMENT – Mr. McTigue stated that all Council members have received a copy of the bill list for payment. He asked if there are any questions or discussions. Added to the bill list \$2,500.00 for Scott Mitchell. Motion was made by Mrs. Barnes and seconded by Mrs. Silcox to pay the bills as amended. No objections were presented. Motion carried. Mr. McTigue stated that all Council members have received a copy of the Treasurer's report for February 2016 and asked if anyone has any comments. Motion was made by Ms. Gimpel and seconded by Mr. Pizzola to accept the Treasurer's Report for February 2016 as presented. No objections were presented. Motion carried.

11. SECOND MEETING – Mr. McTigue stated that a second meeting is scheduled for Tuesday March 15, 2016; at the present time there is no business for the agenda. Motion was made by Mrs. Barnes and seconded by Mrs. Silcox to dispense with the second meeting. No objections were presented. Motion carried.

12. ADJOURNMENT – Mr. McTigue entertained a motion to adjourn this meeting. Motion was made by Mrs. Barnes and seconded by Mrs. Silcox to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 9:35 P.M.

The next meeting will be Tuesday April 5, 2016 at 8:00 P.M.

Respectfully submitted,

Langhorne Manor Borough
Loretta M. Luff
Secretary/Treasurer