

Langhorne Manor Borough Stormwater Commission – Agenda & Minutes

(Amended 9/19/23)

Monday, July 31, 2023 at 7:30pm – Borough Hall

Attendees: Alicia Gasparovic (SWC chair), Jim Keba, Heather Palladino, Fred Tomlinson, Kevin Oessenich, Lauren Shuke

1. Approve April meeting minutes

2. Staffing updates:

- LMB: Borough Manager resigned effective July 12, 2023
- RVE: Isaac Kessler, Edwin Van-Otoo, Nathan Belisario, Dominic Cundari
- JNS: Adam Menko
- BCCD (E&S review): Rich Krasselt

3. Comly Basin Updates

• Overall funding reminder:

Total estimated cost (original): \$453,515

Total estimated cost (revised 12/19/2022): \$329,834

Total remaining cost (updated 12/19/2022): \$275,834

Growing Greener grant: \$230,000

RDA grant (for use in 2023): \$125,515

TOTAL: \$355,515 (assumed we had more than enough funding at the time)

JNS bid/contract: \$324,518

RVE original estimate of contract: \$278,000

Shortage: approx. \$46,000

• Timeline:

- Construction project awarded by Council to JNS Paving & Excavating – May 15, 2023
- Pre-Construction meeting – July 11, 2023
- Construction notice to residents from LMB – mailed July 12, 2023
- Construction notice to residents from JNS – delivered to doors July 13, 2023
- Tentative start date – July 18 (was delayed b/c of E&S - see below)
- BCCD Erosion & Sediment (E&S) notice/request for meeting - July 19
- BCCD Erosion & Sediment (E&S) control meeting – July 25, 2023
- Full Notice to Proceed (official start date) – July 26, 2023
 - o PA 1-Call completed, utilities flagged
 - o Trees removed, need to clear brush for surveyor – Thurs July 27?
 - o See (now delayed) schedule from JNS
- 90 day until substantial completion – **October 23, 2023**

• Other:

- Preparing 3rd and 4th reimbursement requests from 1st Growing Greener grant
- Results of second **Growing Greener H2O** grant application pushed back to Sept 30
- Jim to document project with photos

4. Swale Project Recap

• Funding

- Total estimated cost: \$707,286 (both swales)

- BCCD Dirt & Gravel / Low Volume Roads: \$185,000 – Pine Street only
 - o BCCD grant money to be spent by 3/1/2024
 - o 40% additional grant money can be applied for through BCCD
 - o \$92,500 in advance / payments along the way / withhold \$55,500 until completion
- H2O grant – still waiting to hear – applied for \$471,524 – both swales. Pushed award notice back to Sept 30.
- HUD Community Development Block Grant – last minute application on 3/15/23 - applied for \$300,000
- RVE also applied for a second Growing Greener grant on our behalf - \$471,524
- Timeline (updated/extended)
 - Finish design: May 2023
 - Bid project: end 2023 / early 2024
 - Construction: spring/summer/fall 2024
 - Complete project: end 2024/early 2025

5. Comly Ribbon Cutting / Grand Opening – tentatively **Sat Oct 14**, 12:30-2pm

- Senator Farry & rep Hogan to attend
- Educational QR code/links to website info sheets? Put in plastic sleeves, staple to stakes in the ground
 - What is a dry extended detention basin?
 - How was this project funded? Unfunded mandate, not raising taxes, grants, etc.
 - RVE & Council & JNS & SWC photos of all who made this happen
 - Maintenance plan / who will mow / why plantings might look messy for the first year / inspection plan
 - Safety and fencing / no parking / no trespassing
 - Relevant ordinances? SW ordinance? Parking? Compaction? Right of way?
 - [Police needed to block street? Where should people park?](#)
 - [Heather may be able to volunteer](#)
- Slideshow on website?
- Refreshments in borough hall? Just on site at Comly?
- Literal yellow ribbon and scissors?
- Microphone?
- Printed program/info?
- [Get Grace to send a text message about the ribbon cutting](#)
- [Put event on website](#)
- [Tell JNS](#)

6. Dedicated LMB Newsletter (LMB newsletter with SWC as main focus)

- Finish articles beginning of September
- Mailed by end of September
- Include ribbon cutting date
- Articles:
 - What is a dry extended detention basin? - [Kevin](#)
 - How was this project funded? Unfunded mandate, not raising taxes, grants, etc. - [Alicia](#)
 - RVE & Council & JNS & SWC photos of all who made this happen - [Alicia](#)
 - Maintenance plan / mowing / why plantings might look messy for the first year / no parking – [If we get a CAD file of plans, Lauren could do a map](#)
 - Safety and fencing / no parking / no trespassing / [no mowing](#)

- Relevant ordinances? SW ordinance? Parking? Compaction? Right of way?
- Photos
- Dumping of trees and spent annuals in woods - [Heather](#)
- Paving/gravel added to ROW is harmful to SW / infiltration
- Parking & compaction of soils
- Upcoming swale project? What swales do vs. infiltration trenches?
- [Photos - Jim](#)

7. Other

- To do soon – Ask RVE about Middletown’s MS4 progress and willingness to do a joint project in the Hulmeville Ave Woods
- To do – Make sure someone is monitoring the former Borough Manager’s emails
- Jim talked to Tim (RVE project inspector) – a new pipe bringing water **from far side of Comly towards new basin across Comly from Hill Ave** was installed temporarily to prevent flow of water into the basin while under construction (**Amended 9/18/2023**)

8. Next meeting:

- Quarterly?
- Monthly to prep for newsletter and October ribbon cutting?