

**MINUTES**  
**LANGHORNE MANOR BOROUGH COUNCIL**  
**MEETING OF SEPTEMBER 13, 2022**

**1. CALL TO ORDER** – The Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on September 13, 2022 at 7:00 P.M. Daylight Saving Time by Dawn Seader, President.

**PERSONS PRESENT** – Dawn Seader-President, Robert Byrne-Mayor, Police Chief John Kenney, Councilpersons: James Niwinski, Alicia Gasparovic, Robert McBeth and Cheryl Oessenich, Thomas J. Profy, IV-Solicitor, Bonnie McGoldrick-Secretary/Treasurer.

**PERSONS ABSENT** - Nicholas Pizzola-Vice-President, Councilperson Grace Judge, Jay Ferraro-Borough Manager.

**2. THE PLEDGE OF ALLEGIANCE** was led by Mayor Robert Byrne.

**3. APPROVAL OF MINUTES** – The Council President asked if there were any questions, concerns, corrections, or comments on the Minutes of August 9, 2022 .

Dawn Seader, Council President stated that two corrections were required in the committee Reports. The minutes reported that "... the Hulmeville Avenue Bridge will not reopen on August 19<sup>th</sup>." It should have stated "...the Hulmeville Avenue Bridge will reopen on that date." Ms. Seader also corrected the statement "Street Sweeping and Storm drains are PennDOT responsibility and still need to be addressed." Should read, "Street Sweeping and Storm Drains (which are PennDOT responsibility) still need to be addressed." The Corrections will be made to the minutes.

Council President called for a motion to approve the minutes of August 9, 2022, with corrections. Robert McBeth made the motion as called for. Cheryl Oessenich seconded. There were no objections. The motion carried.

**4. RESIDENT COMMENT** – There were no request forms submitted for resident comments.

**5. POLICE REPORT** – Chief Kenney reported 259 hours this month:

- Abandon 911 Call - 2
- Accident Non-Reportable – 1
- Alarms – 2
- Assist Other Police – 12
- Fraud – 1
- Medical Emergency – 4
- Mental Subject – 1
- Narcotics – 1

All Other Complaints – 9  
Traffic Citations – 7  
Traffic Stops – 8  
Criminal Arrest - 1  
Total Citations – 7  
Total Complaints – 33  
Total Gas – 106.7 Gal  
Total Mileage - 561  
Car Washed – 3

Chief Kenney will be submitting an RDA for two new Police Cars with Fred Beans Dealership. The two cars to replace are 2014 and 2016 models. The 2016 has had two new transmissions already and will need replacement again. The 2014 has several issues that are expensive to replace.

## **6. STORMWATER MANAGEMENT –**

**APPROVAL OF ORDINANCE:** Ms. Seader read DEP required changes to the wording of the ordinance which do not change the purpose or spirit of the ordinance but clarifies the language in two sections. Council President called for a motion to approve the Stormwater Management Ordinance as written. Ms. Oessenich made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

Two Representatives from RVE, Isaac Kessler and Mike DeAngelis, presented a slide show on the progress and future status of the Stormwater Management Project and the REDUCTION goals which are to meet a 10% reduction in Neshaminy Creek and Mill Creek Watershed pollutants by September 2024. This included information on future projects as addressed with the Stormwater Management Committee and grant possibilities to meet requirements to support these projects. The presenters asked for questions from the Council.

(Ms. Judge joined the meeting at 7:30 p.m.)

The ability to meet the time and financial requirements of the project were questioned and addressed. Ms. Oessenich acknowledged the extensive nature of the project and expressed gratitude for the efforts of the Stormwater Management Committee and RVE. Ms. Seader recognized the attendance of the resident members of the SWMC.

As an unfunded mandate LMB will not begin the project until grants are identified and secured.

Resident, John Brodbeck, 202 W Park Avenue. Has no objection to what has been presented today but has safety concerns with a road drop-off situation created two years ago which had potentially included a water garden installation by the Borough. He would like to re-address that problem.

Resident, Teresa Weiser, 206 Prospect Avenue. Asked: 1. If there is a swale there but, you can't see it, will you still get credit for it? And, if ANY OLD SWALE STONES ARE FOUND WILL THEY be considered?

2. How deep is the infiltration trench? How intrusive will it be? From 3-6' deep and 3-10' wide. It will be kept as tight as possible and they will stay within the right-of-way.

3. Is there a possibility you will add work on the other side of the property at a later date? Other locations could be identified later but this should satisfy the requirements.

4. Will they reseed and water my property? They will not water but it is not considered complete until it is restored.

**APPROVAL OF SWM PROJECTS** – Alicia Gasparovic stated that the SWC recommendation is same as RVE recommendation for two swale conversions to infiltration trenches: Prospect Ave and Pine St and to approve RVE find grants for funding. Council President called for a motion to approve the Stormwater Management Projects. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. Ms. Gasparovic thanked the Stormwater team for their efforts. There were no objections. The motion carried.

**APPROVAL OF GRANT OPPORTUNITIES** – Council President called for a motion to approve the SWM Grant Opportunities. Ms. Gasparovic made the motion as called for. Ms. Oessenich seconded. There were no objections. The motion carried.

**7. INSPECTOR'S REPORT** – The Secretary/Treasurer read the Building Inspectors report. There were two U&O Inspections and three Building Inspections completed.

## **8. COMMITTEE REPORTS –**

**Jim Niwinski** – No Report. Ms. Seader asked if there was any update on Borough Hall Grant. Mr. Niwinski received the estimate for painting, which is almost \$16,000; he is still looking for a price on the deck, windows and doors.

**Alicia Gasparovic** –

### **1. Stormwater:**

The next SWC meeting is Mon 9/19/22 at 7:30. Open to public but residents should check online calendar to make sure it has not been cancelled or moved.

Alicia is working on documents (with RVE's assistance) to request our first reimbursement from the Growing Greener grant LMB was awarded for the Comly Ave project.

### **2. Insurance:**

The pollution liability policy renews 10/1/22 with a premium increase of \$88 (\$4,675 premium).

3. Hoping for update from Nick on installing crosswalks and signs that have been purchased from grant money that we received almost two years ago. We need to work with PennDOT for final crosswalk placement which can take time, so we should act soon.
4. Hoping for action on the defunct Shade Tree Commission which currently has no members. I am the liaison to this non-existent committee.

**Cheryl Oessenich** – Republic Services will make containers available to residents. Residents who wish to purchase a container from Republic are to email: [Dfulginiti@republicservices.com](mailto:Dfulginiti@republicservices.com). The Subject line should read: “Purchase Cart Langhorne Manor Borough.” In the body of the email include your Name, Address and Phone Number. Someone from Republic will contact them to complete the transaction.

There is an Electronic Recycling event in Middletown on Saturday Nov. 6 from 9:00 a.m. - noon at Oxford Valley Mall. Enter Fourth Street and follow the signage. Items need to be in your trunk and you are to stay in your car.

The Langhorne Manor Community Yard Sale is October 15, Bulk Trash is October 22.

Ms. Oessenich is working on the 904 Recycling Performance Grant.

**Dawn Seader –**

**RDA Grants**

1. Police Car – There’s been discussion with the Chief and the Mayor regarding replacement police vehicles. Langhorne Boro has been extremely successful in obtaining cars through the RDA and I would recommend that we also submit a grant to replace one or both of our aging cars.
2. Borough Hall – Jim Niwinski continues to pursue getting estimates for the work needed to address some of the potential repairs.
3. Garage – at our last meeting there was discussion about requesting an extension from the RDA for the garage project as we received no bidders. There has been some preliminary discussion with the RDA but more needs to occur. Our Borough Manager has also done some research in alternatives – specifically a pre-fab building that would be constructed off-site and installed. Mr. Ferraro is estimating \$150 - \$200K (not including foundation and electric). Ms. Seader will upload information into Teams for Council’s review to discuss at our second meeting this month.
4. We will need a second meeting this month. If Council is in agreement, resolutions will be prepared for both the Hall repairs and a car replacement.
5. It appears that we received the second installment of the Rescue Funds in the amount of \$74,760.11. At our next meeting, Ms. Seader would also like to have a discussion about expending those funds. The scope is very narrow in how we can utilize them, but I think we can be creative.
6. The Borough’s SAM (System for Award Management) registration was renewed.
7. We received a response from PennDOT to the joint municipal letter that was sent to request in-person public meetings for the Route 1 reconstruction project. The bottom

- line is that they will not be providing in-person meetings and they reference several reasons. Ms. Seader read sections of the letter supporting the virtual tools.
8. We received a call from PennDOT regarding Comly Avenue, which is a state road. They would like to lower the speed limit from 40 to 25. They mentioned the road is too narrow and too many residences on the road to support 40 miles/hour. The call was a courtesy but it does mean that we need to pass an ordinance due to the change. Tom Profy will discuss further during his report.
  9. At our last meeting there was discussion as to the buy-out of BCWSA from Aqua. Council was interested in a meeting with an Aqua representative in order to ask questions. I spoke with the representative who was not pleased with the idea of a meeting as he thought it would give the perception that the sale was a done deal and it's far from that. He suggested that Council could create a list of their questions and he would be happy to answer them. Since then the Commissioners have come out against the sale as well as the BCWSA Board Chair so not sure if Council is still interested in putting together their questions. Ms. Seader opened the floor for discussion.
  10. As per approval from Council, flowers were sent to Barbara Ferraro as a thank you for her service as secretary/treasurer. Ms. Seader read the thank you letter from Ms. Ferraro.

**Nick Pizzola** – Mr. Pizzola was absent but Ms. Seader presented his report. Mr. Pizzola left a couple messages for Bob Graham at PennDOT about the drains on Bellevue. In his experience PennDOT is good at responding to immediate hazards but not responsive to preventive maintenance. Nick will follow up on street sweeping. In the past we have always done the access roads but not all of the roads. Does Council wish to maintain access roads or all streets?

**Grace Judge** – Ms. Judge will begin contacting companies that specialize in digital archiving of documents. The overall project will be to standardize the process and to create a data retention policy. The project will entail identifying what borough documents need to be retained and the length of time they must be retained. Ms. Judge will contact three vendors for quotes to digitize our documents, one of which is ScanTech.

Mr. Profy will provide the data retention policy that PA governing entities are required to adhere to at the September 27, 2022 Council meeting which will ensure Council includes all documents necessary in the data retention project.

**Robert McBeth** – The Zoning Committee is continuing their monthly meetings.

**9. MAYOR'S REPORT** – The Mayor expressed his pleasure at participating in the Hulmeville Avenue Bridge opening. However, there are some safety concerns and the Mayor has asked the Chief to write to PennDOT asking them to install a blinking red light on the top of the bridge as a safety warning.

**10. BOROUGH MANAGER'S REPORT** – The Borough Manager was absent but

provided a report read by Ms. Seader. The Garage Project and the Comly Avenue speed limit were already discussed. Mr. Ferraro has been in touch with General Asphalt and there will be more information at the October meeting about repairs. RVE has begun site surveying for the Comly Avenue Basin.

**11. SOLICITOR'S REPORT** – At the last meeting, the Solicitor was asked to investigate three things: first is records retention requirements which has already been discussed and second, to contact the PSAB to see if any borough had adopted a Bodycam Policy for Borough Officials. The PSAB is unaware of any Borough that has a bodycam policy for borough officials. The third issue is how we want to address contractors' disbarment issues, the Solicitor will have further discussions with the Borough Manager on this issue.

The speed limit change on Comly Avenue which will require an Ordinance for enforcement. This will have to wait for something in writing from PennDOT.

The two properties under Conservatorship have until the end of the week to meet the requirements to come into compliance. Neither property owner has taken any action yet. We will be asking the court to proceed to the next step.

**12. CORRESPONDANCE** – No Correspondence

**13. APPROVAL OF BILLS FOR PAYMENT** – The Council President asked for questions and concerns. Ms. Seader called for a motion to pay the September General Unpaid Bills. Jim Niwinski made a motion as stated. Mr. McBeth seconded. There were no objections. The motion carried.

The Council President asked for a motion to approve the August Unpaid Sewer Bills. Mr. Niwinski made a motion as stated. Ms. Judge seconded. There were no objections. The motion carried.

**14. APPROVAL OF TREASURER'S REPORT** – The Council President asked if there were any questions or concerns for the General Fund report. The Council President asked for a motion to approve the General Fund report for August. Mr. Niwinski made a motion as stated. Ms. Gasparovic seconded. There were no objections. The motion carried.

The Council President advised that the sewer authority was continuing to bill without reading the meters and that a hydrant is not functional. These points will continue to be addressed with the sewer authority. Ms. Seader asked if there were any other questions or concerns for the Sewer Fund report. The Council President asked for a motion to approve the Sewer Fund report for August. Mr. McBeth made a motion as stated. Ms. Judge seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the Highway Aid Report. Ms. Gasparovic questioned the \$18,000 deposit. Ms. Seader asked the Secretary to research the

deposit and report at the next meeting. Approval of The Highway Aid Report for August will be deferred until next month.

**15. COMENTS FROM RESIDENTS AND VISITORS** – Lois Abbott, 803 Hulmeville Avenue pointed out that visibility at the crossroad of Hulmeville and Comly Avenues is completely blocked by the height of the new bridge and asked if anything could be done to improve visibility at the stop sign. The Mayor will address the issue with PennDOT.

**16. SECOND MEETING FOR MONTH OF SEPTEMBER** – There will be a second meeting of the Council on September 27<sup>th</sup>.

**17. ADJOURNMENT** – The Council President called for a motion to adjourn the meeting. Mr. Niwinski made the motion as stated. Mr. McBeth seconded. There were no objections. The meeting adjourned.

**18. NEXT MEETING** – October 11, 2022 at 7:00 P.M.

Respectfully submitted,  
Bonnie McGoldrick  
Secretary/Treasurer