

MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF SEPTEMBER 12, 2023

- 1. CALL TO ORDER** – the Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on September 12, 2023 at 7:00 P.M. Daylight Savings Time by Dawn Seader, President.

PERSONS PRESENT – Dawn Seader – President, Councilpersons: James Niwinski, Alicia Gasparovic, Cheryl Oessenich, Grace Judge and Bob McBeth, Police Chief John Kenney, Solicitor - Thomas J. Profy, IV., Mayor Robert Byrne.

PERSONS ABSENT – Nicholas Pizzola – Vice-President.

- 2. THE PLEDGE OF ALLEGIANCE** – Led by Mayor Robert Byrne.

Following the Pledge of Allegiance President Seader announced that she would be stepping down as President after this meeting. Vice-President, Nick Pizzola will take over.

- 3. APPROVAL OF MINUTES** – Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of August 8, 2023. Ms. Gasparovic identified an error. Ms. Seader called for a motion to approve the minutes of August 8, 2023 with the correction. Ms. Judge made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of August 22, 2023. Ms. Seader called for a motion to approve the minutes of August 22, 2023. Mr. McBeth made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

- 4. RESIDENT COMMENT** – There were no resident comments.

5. **POLICE REPORT** – Chief Kenney reported 244 total hours and 15 calls for August.

Accident Non-Reportable – 2

Accident Reportable – 1

Assist Other Police – 5

Disorderly Conduct – 1

Domestic – 1

Medical Emergency – 2

All Other Complaints – 3

Car Washed – 0

Total Gasoline – 63 gal.

Total Mileage – 391

Total Complaints – 15

The Chief is still looking for a new police officer. One application has been received.

The New police car should be ready soon, it is being outfitted for service.

There have been inquiries from residents about additional coverage now that school is back in session. The Chief is the only officer available to work during the day and he is covering as much as he can. Please continue to report concerns.

Ms. Seader asked the Chief about the Speed Limit signs. Chief Kenney has reported the issues to the company.

6. **REMINGTON VERNICK ENGINEERS** – Ms. Seader introduced Issac Kessler who presented an update on the progress of the Comly Avenue project and detailed the changes to the original plan.

6.1 **Approvals for Comly Avenue project.** Mr. Kessler stated that payment is due to the contractor for work that is completed to-date.

The Council President called for a motion to approve payment of \$190,178.80 to J&S for work completed. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

Mr. Pizzola joined the meeting at 7:11 p.m.

6.2 Approvals for authorization of infiltration trenches project. Mr. Kessler explained the need to make changes to the original plan. He also detailed the cost reductions and additions resulting from those changes. The net cost of the changes will be an additional \$9,929.50 and it is projected that the final cost may be less overall. The timetable should not be affected. Mr. Kessler addressed several questions from the council. Ms. Seader opened the floor to questions from Residents. Mr. Kessler addressed resident questions.

Ms. Seader called for a motion to approve the project changes to the infiltration trenches as presented contingent on receiving the grant monies. Ms. Gasparovic made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

7. **APPROVALS FOR BOROUGH MANAGER POSITION** – Ms. Gasparovic presented the recommendations of the committee to make changes to the Borough Manger’s job description and to the advertisement for a part time borough manager. The council discussed these changes and agreed that more changes need to be added or corrected in the job description and addressed at the next meeting.
8. **ZONING ORDINANCE WORKGROUP UPDATE** – Kevin Oessenich presented an update from the Zoning Ordinance Workgroup. Work began in August 2021 and continued through December 2022. The current Ordinance, from 1993, primarily reveals inconsistencies that have been identified with no major changes. The workgroup has a “draft” and will finalize and provide their findings and recommendations to the Council for further consideration in October.
9. **APPROVAL OF THE SNOW REMOVAL CONTRACT** – Ms. Seader presented the details of the 2023 Snow Removal Contract. There were no changes in rates or services.
Ms. Seader asked for a motion to approve the snow removal contract for 2023. Ms. Judge made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

10. APPROVAL FOR RDA RESOLUTIONS – Ms. Seader read the Resolution allowing Langhorne Manor Borough to apply to the Bucks County Redevelopment Authority for a grant in an amount not to exceed \$70,854.00 to purchase police vehicles.

Ms. Seader called for a motion to approve the resolution for \$70,854.00 to purchase police cars. Ms. Judge made the motion. Ms. Gasparovic seconded. There were no objections. The motion carried.

Ms. Gasparovic would like to apply to the RDA for grant money for the Stormwater project and for the Shade tree project. Council will address two resolutions at the next meeting in two weeks.

11. RESOLUTION IN SUPPORT OF OVARIAN CANCER AWARENESS

MONTH. Ms. Seader read the resolution in support of Ovarian Cancer Awareness Month. Ms. Seader called for a motion to approve the resolution. Mr. Niwinski made the motion. Ms. Judge seconded. There were no objections. The motion carried.

12. INSPECTORS REPORT –

August Permits – 4
Code Enforcement - 9 hours
August Final Inspections – 0
Zoning – 4.75 hours.

13. REPORTS

13.1 Jim Niwinski – Mr. Niwinski reported that he has new proposals from Integrated Construction for additional repairs to Borough Hall and the old garage.

13.1.1 Approval for old garage repair. Ms. Seader called for a motion to approve \$2,150 for cleaning and painting the old garage by Integrated Construction. Ms. Judge made the motion. Mr. Pizzola seconded. There were no objections. The motion carried.

Ms. Seader called for a motion to approve \$1,500 to Integrated Construction for cleaning and painting the railing. Ms. Judge made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

Mr. Niwinski praised the work of Aaron Bach Contracting for the fine work on the Borough Hall Deck and windows.

13.2 Alicia Gasparovic – The Insurance for pollution liability was received and increased \$90 over last year. There were changes in our Workers Comp policy, Ms. Gasparovic asked them to reconsider the changes. The adjustment could result in \$870 increase.

Ms. Gasparovic had a conversation with PennDOT about stop signs and crosswalks. Patrick Wright would like to attend our October Council meeting to discuss the subject.

Ms. Gasparovic asked about the progress in resolving the Escrow accounts. Mr. Profy stated that final inspections are the triggering event for the municipality to refund the escrow. Ms. McGoldrick stated that a problem with the Escrow accounts is they don't identify all of the names, addresses and permit numbers associated with the escrows. The Bookkeeper has provided as much information as she had in her records but not all Escrow accounts are identifiable. Ms. McGoldrick will have to search the files to link the accounts to a permitted project.

Ms. Gasparovic asked about the progress identifying the rental properties in the Borough. Ms. McGoldrick will send a copy of the list compiled, using the mail list as a guide, to Ms. Gasparovic and Ms. Oessenich.

On October 14th, Senator Farry & Representative Hogan to attend a ribbon cutting for the Comly Avenue project. The council needs to prepare for the event.

13.3 Cheryl Oessenich – The community yard sale is coming up, the Yard Sale signs have arrived. Ms. Oessenich asked for suggestions for advertising.

Ms. Oessenich would like to investigate a second recycling option for the Borough. The option would require a small bin on borough property to collect cans only. Ms. Oessenich will bring more information to council.

13.4 Dawn Seader – Our Fall Newsletter is ready. Ms. Seader would like to change the signer from Council President to the Newsletter Committee.

Ms. Seader advised that there are a few issues with the new garage. The doors and shutters are the wrong color, the gutters have to be installed. Certified payroll receipts are required when the project is complete.

Ms. Seader addressed the issue of Stop Signs. Investigation by our solicitor revealed Chapter 212.4 of Pa Code states; In order to establish the need for a stop sign a formal study needs to be completed. Carroll Engineering can provide the study.

Ms. Seader addressed Solicitation Permits. Other municipalities have some very detailed investigations into potential solicitations. More information is needed and can be addressed in another meeting.

Ms. Seader stated that we had inquiries into using the Borough Hall for various events and we do not have an application. This will be reviewed further.

The tree lighting event will be the 1st Sunday in December.

A letter went out to the borough about abandoned vehicles. A second letter will be sent around the 22nd of September. Some people have already moved cars out.

13.5 Nick Pizzola – Mr. Pizzola, Ms. Judge, Mr. Niwinski and Ms. McGoldrick met with the Bookkeeper to discuss coding on the Borough accounts.

Mr. Pizzola met with Chris Peterson and Mr. Profy to review the information on the bids for road work.

Residents have been complaining about dump truck traffic on Highland Avenue. Fully loaded trucks are from various companies. The traffic has been consistent and it is a tremendous strain on our roads. There are no truck signs.

13.6 Grace Judge – No Report

13.7 Bob McBeth – No Report

14. MAYORS REPORT – No Report

15.SOLICITOR’S REPORT – The inspection of the property on Comly Avenue occurred with Jay Ferraro, the attorney from Mr. Profy’s office and the building inspector, they gained access to the property. They will be filing a report. There are several interested buyers.

There were meetings with Wood Services regarding their 2022 Bond issue converting from a Taxable to a Non-Taxable issue. The Hearing is scheduled for September 18th. After that hearing there will be an action required by council, authorizing the Mayor to certify the HEHA (Higher Education & Health Authority) Bond change. Mr. Profy will provide the resolution.

16.CORRESPONDENCE - none

17.APPROVAL OF BILLS FOR PAYMENT – Council President asked for a motion to approve the General Unpaid bills for September. Ms. Judge made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

Council President asked for a motion to approve the Unpaid Sewer bills for September. Ms. Judge made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

18.APPROVAL OF TREASURER’S REPORT - Ms. Seader asked if there were any questions on the General Fund Report for August. Ms. Gasparovic questioned a payment made to Spencers for Tree Removal Ms. McGoldrick stated that the payment had been approved in July but she would have to research to see who approved it. The General fund Report for August will be addressed at the next meeting.

Council President asked for a motion to approve the Sewer fund Report for August. Mr. Niwinski made the motion as called for. Ms. Judge seconded. There were no objections. The motion Carried.

Council President asked for a motion to approve the Highway Aid Fund Report for August. Mr. Niwinski made the motion. Ms. Judge seconded. There were no objections. The motion carried.

19. COMMENTS FROM RESIDENTS AND VISITORS – Jay Ferraro thanked the council for passing the Resolution to support Ovarian Cancer Awareness Month and expressed how important this effort is to his family.

Mr. Keba, 604 Hill Avenue, stated he has observed 50-100 dump trucks coming down Hulmeville Ave, turning left onto Comly and exiting onto Bellevue Avenue during the construction period on Comly Avenue. He also thanked the Council for all of the conversations related to the stormwater projects and to RVE for their presentations. He supports the Councils efforts and feels we should continue to move forward.

20. SECOND MEETING FOR THE MONTH OF SEPTEMBER – September 26, 2023.

21. ADJOURNMENT - Council President call for a motion to adjourn the meeting. - Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

22. NEXT MEETING – October 10, 2023

Respectfully Submitted

Bonnie McGoldrick

Secretary/Treasurer