

**MINUTES  
LANGHORNE MANOR BOROUGH COUNCIL  
MEETING OF OCTOBER 6, 2020**

**1. CALL TO ORDER** - The Zoom virtual meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on October 6, 2020 at 7:00 PM Eastern Daylight Time, after Zoom participants were admitted to the meeting at 6:58 PM Eastern Daylight Time by Dawn Seader, President.

**PERSONS PRESENT** – Dawn Seader-President, Nick Pizzola-Vice President, Mayor Robert Byrne, James Niwinski, Alicia Gasparovic, William McTigue, Jr., Grace Judge, Maryann Barnes, Thomas J. Profy, IV-Solicitor, and Barbara Ferraro-Secretary/Treasurer, Robert DeBias-Conflict Solicitor.

**2.** The Pledge of Allegiance was led by Mr. Niwinski.

Ms. Seader stated that the meeting was being recorded and introduced the Council members, Mayor and solicitors. Ms. Seader reminded people of the professional nature of the Zoom meeting and that conduct should reflect this, all would be muted and there would be time for resident comments during which the raised hand feature should be used and the chat feature should not be used.

**3. APPROVAL OF MINUTES** – Ms. Seader asked if there were any questions, concerns, corrections or comments on the September 1, 2020 minutes. Mr. DeBias made the following four corrections to Item #4-Grupp Subdivision: 1. On page 9, second paragraph, fourth sentence-insert the word “**other**” before requirements; 2. On page 10, first sentence amended to read, “....Section #5 of the **engineer’s letter** states that the **Borough’s Subdivision Ordinance requires that** any driveway....”; 3. On page 10, first paragraph, second sentence, last word amended to “**letter**”; 4. On page 10, second paragraph, first sentence amended to read “....Section 7 of the **engineer’s letter concerning the** Subdivision Ordinance....”. A motion was made by Mr. Niwinski to approve the minutes of September 1, 2020 as amended. Ms. Judge seconded. There were no objections. The motion carried.

Ms. Seader asked if there were any questions, concerns, corrections or comments on the September 15, 2020 minutes. A motion was made by Ms. Judge to approve the minutes of September 15, 2020. Mr. Niwinski seconded. There were no objections. The motion carried.

**4. AUDITORS’ REPORT** – Ms. Seader asked John Brodbeck-chair of the Audit Committee, to begin the Auditors’ Report. Mr. Brodbeck introduced the other Auditors-Suzanne Cawley and Patrick Mundy. Mr. Brodbeck presented a PowerPoint document on a shared screen. The PowerPoint is attached to these minutes. Mr. Brodbeck presented Slide 2 (Slide 1 being a title page): Langhorne Manor Borough Audit Summary which showed the topics: Risks and Challenges of the audit, the Opportunities - realized for the 2019 audit and the Opportunities - planned for the future audits. Mr. Mundy presented Slide 3: LMB 2018 Reporting Adjustments. Mr. Mundy explained the reconciliation differences. He stated that 2018’s ending balance plus

2019's profit and loss should equal 2019's ending balance. There was a \$13,000 difference the state does not believe is an issue and is added as a footnote to the 2019 report. Mr. Mundy explained that there are four different funds that are reported to the state, but there are only three trial balances. To get the General Fund into two separate funds, General and Capital Projects, it adds risk to the reporting process and they are looking at ways to streamline this. Mr. Mundy presented Slide 4: LMB 2019 Reporting Summary showing the reported profit and loss and reported equity. It also showed the reported audit adjustments which are routine common errors that were identified. Ms. Cawley presented Slides 5 and 6: Appendix - Critical Audit Procedures. She listed the Financial Verification Documents that were completed. Ms. Cawley stated that all of the information, balances and people spoken to were put into a spreadsheet which can be made available to Council. Mr. Brodbeck stated that the Auditors make sure the money is where it is supposed to be, correct errors in the financial statements, and identify areas of resolvable future issues. Ms. Seader asked if there were any questions from Council.

Mr. Pizzola asked what the Firemens' Pension Fund is. Mr. Brodbeck responded that it is a report providing to the state stating the Borough does not have a fire department and therefore there are no pensions.

Mr. McTigue asked for clarification that the differences between 2018 and 2019 were just technical corrections to the books. Mr. Mundy responded that it was just mapping the trial balances to the report and there were no adjustments that needed to be made to the underlying book and records and no cash difference. Mr. Brodbeck stated that they are looking to simplify and work with the Finance Committee to direct the Borough bookkeeper to shift the accounting practices so it would better accommodate the form that the state provides. Ms. Gasparovic questioned the 2018 \$12,942 difference. Mr. Mundy responded that there was no change to books and records. He stated that part of the Auditors' job is to take the books and records and just report it to the state and that it was the difference in transcribing the books and records to the report. He stated that he believed the report requires an equity balance but the 2018 report included the cash balance. They felt comfortable that they identified the issue because they could tie it right to the equity. They could tie it as cash for what was submitted but it should have been the equity. Ms. Gasparovic clarified that trial balance is just the buckets the state wants. Mr. Mundy responded that they are the books and records that the bookkeeper reports to and the report is the funds that are reported to the state. Mr. Mundy stated that the Borough has a very experienced bookkeeper who also reports for other municipalities and is able to give best practices. Ms. Gasparovic asked if the Borough's three trial balances are the General, Sewer and Highway Aid accounts. Mr. Mundy responded yes and they need to separately **split** out the Capital Projects.

Chris Croteau, 608 Station Avenue - asked for suggestions from Auditors. Ms. Cawley responded that they are going to meet with the Finance committee to share recommendations. Mr. Croteau asked for a public report of it.

Ms. Seader asked for a motion to accept the Auditors' Report. Ms. Gasparovic made a motion to accept the 2019 Auditors' Report as presented. Mr. Niwinski seconded. There were no objections. The motion carried. Mr. Brodbeck stated that the profit and loss needed to be advertised by the Borough in the Bucks County Courier Times.

**5. TRAFFIC ORDINANCE** – Ms. Seader stated that the Ordinance had been advertised and discussed over many months and asked Mr. Pizzola if there was anything more to present. Mr. Pizzola presented a summary of the Ordinance which states that trucks may not use Borough roads for anything except local deliveries with no exception. The next step is to put the signs up and get approval from Middletown Township to put warning signs on their property. The signs would be made by Steve Schoell and be in place by the end of the year. Then the police would be spoken with about enforcement which would include detail at places where there have been issues. Ms. Seader stated the Ordinance should be sent out to the other trash collectors who do not work in the Borough. Mr. Pizzola stated that would be no problem. Ms. Seader asked for a motion to adopt the Ordinance. Ms. Gasparovic asked if it was advertised. Ms. Ferraro showed the advertisement dated September 27, 2020. Ms. Gasparovic asked who Mr. Schoell is **for clarification to attendees of the meeting**. Mr. Pizzola stated he works for Middletown Township as a supervisor in their roads maintenance department. He stated Mr. Schoell is ethical, knowledgeable and reliable. He works for Langhorne Borough part-time. Mr. Pizzola reached out to him to work for the Borough on an hourly basis. He does signage, pot-hole repairs, and tree trimming around signs. Ms. Gasparovic suggested informing Langhorne Borough of the Ordinance. Mr. Pizzola said yes. Mr. Niwinski made a motion to adopt Ordinance #2020-03-Motor Vehicle Weight Limitation. Mr. Pizzola seconded. Ms. Seader asked for public comment. There were none. There were no objections. The motion carried.

**6. RECONSIDERATION OF COUNCIL'S DECISION** – Ms. Seader presented two items up for reconsideration. Mr. Grupp's subdivision and Mr. Marrazzo's fence. Ms. Seader asked each resident for a brief presentation with reasons why they are asking for reconsideration. Council will vote on each item separately as to whether a reconsideration will be granted. If the answer is yes, the resident will be provided with an opportunity for a more in-depth explanation at the second meeting in October. Tonight is for Council to vote whether or not they will approve a reconsideration. She stated that there will be no public comment. Mr. Profy recused himself. Mr. DeBias stepped in as Conflict Attorney to represent Langhorne Manor Borough in this matter. Ms. Seader asked Mr. Grupp to provide Council a very brief understanding of why he is asking for reconsideration. She stated that Council had listened to a lot of testimony, had allowed for full and fair discussion, and had reached a compromise whereas the installation of the sidewalks was going to be deferred and was agreed upon. Mr. Grupp stated that his engineer was unable to be at this meeting. He thanked the Council for allowing him to ask for another meeting on October 20, 2020 to discuss a need for Lot #1 and Lot #2 to install a sidewalk either now or in the future. He stated at the Planning Commission meeting, it was discussed that his driveway should be moved and that Council waived that decision and he thanked Council. The second discussion was on the need to install curbs and sidewalks, the requirement of which the Planning Commission waived. Ms. Seader stopped Mr. Grupp and stated that what she is asking him to present is any additional information that would necessitate Council's reconsideration. Mr. Grupp stated that when the sidewalk came up at the Council meeting, it came as a complete surprise and he and his engineer were not prepared for the challenge. He is requesting another meeting so they can present their case using complete detail and charts. He quoted Ms. Gasparovic's comment that she is "not asking everyone to put in sidewalks and in a subdivision I usually support granting a waiver if it is truly a sidewalk to nowhere but it is not at this time." Mr. Grupp stated it is a sidewalk to nowhere since it stops at the funeral home hedge and fence

line. Ms. Seader stopped him stating it is the same information from the September 1, 2020 meeting. Mr. Grupp stated there could be more at the second meeting and stated that he felt the information came at him from left field so he had no preparation whatsoever to present a rebuttal to put in a sidewalk that will take down his tree and goes nowhere and how could they come up with a rebuttal in the time allotted when it was hit from left field. He stated it was inappropriate for Ms. Gasparovic to bring it up and she should have brought it up at the Planning Commission meeting she attended. Ms. Seader stopped him. Ms. Seader stated that it was explained at the Planning Commission meeting that it was advisory only. Ms. Seader asked Council if they want to go to the meeting on October 20, 2020 for reconsideration. She asked Council if they were in favor of a reconsideration. Mr. DeBias suggested she should ask a Councilperson to make a motion if they are interested in approving a reconsideration. Ms. Barnes made a motion for Council to reconsider their decision. Mr. Pizzola seconded. Ms. Gasparovic-no, Ms. Judge-no. Mr. McTigue-no, Mr. Niwinski-no, Ms. Seader-no. The motion did not pass 2-5-0. Ms. Seader asked Mr. Grupp if he understood what just took place. He stated he did.

Ms. Seader had Mr. Profy return to the meeting.

Ms. Seader stated that Council is allowing Mr. Marrazzo to provide a brief presentation as to why they should consider a reconsideration of their decision regarding his fence permit. She stated that there was much testimony and full and fair discussion on the matter. A compromise was reached where Council granted the fence waiver with a deed restriction to prevent any future misunderstandings. She stated Mr. Marrazzo agreed with the compromise but is now asking for a reconsideration. Mr. Marrazzo provided Council with documents. Mr. Marrazzo stated that he noticed fences on North and Fairview Avenues, pictures of which he supplied to Council. He stated that he researched both and neither have deed restrictions. One is an electric fence (**per Mr. Marrazzo, but it is an electric gate**) and is the same design as his and the other is much closer to the street center than his. He looked throughout the Borough and could not find any deed restrictions. He stated that he understood Council not wanting him or a future owner to erect a fence. At the meeting he expressed a disinterest in a deed restriction noting that someone might want a pool in the future. It was pointed out to him that was a poor example as it falls under another jurisdiction. He stated that if Council is trying to prevent him or a future owner from erecting fences, simply just decline the application which is what happened to him. He is asking to fill in the piers with the fence. What has changed is that he does not see anyone else in the Borough encumbered with such a situation and is asking Council to reconsider making him the first person with a deed restriction on his property for what others already have in the Borough. Ms. Seader stated that the question is whether or not Council wants to move forward in allowing a reconsideration of their decision. Mr. Pizzola made the motion to reconsider their decision. Ms. Barnes asked for a discussion and stated that a deed restriction was more involved than just the fence and had to do with the monuments and fencing between them. Ms. Seader stated it may be the only deed restriction for a fence, but not the only deed restriction. Ms. Barnes stated as far as she was concerned, the fence on North Avenue is out of compliance. Ms. Gasparovic asked if Mr. Marrazzo had an alternate next step such as going to Zoning. Ms. Judge seconded the motion as Mr. Profy stated there should be a second before discussion. Mr. Profy stated that in light of the fact that Mr. Marrazzo went directly to Council, under Section 909 of the Municipalities Planning Code, Mr. Marrazzo's right of redress would be to the Court of Common Pleas, not the Zoning Hearing Board. Mr. Niwinski asked for the motion to be

repeated. Ms. Seader stated there is a motion to reconsider the fence. Mr. Niwinski-no, Ms. Gasparovic-no, Mr. McTigue-no, Ms. Barnes-no, Ms. Seader-no, Mr. Pizzola-yes, Ms. Judge-yes. The motion did not pass. 2-5-0. Ms. Seader asked Mr. Marrazzo if he understood. He stated he did.

## **7. POLICE REPORT -**

Mayor Byrne's report for September 2020:

- Total hours - 281.5 hours
- Total fuel - 79.3 gallons
- Total mileage - 670
- Traffic stops - 9
- Total citations - 4
- Total complaints - 16

Ms. Gasparovic asked about the painting of the acu-track lines. Mayor Byrne stated they will be on Hulmeville Avenue towards Prospect Avenue and down by Elm Avenue and are being done this Saturday.

Ms. Gasparovic stated that signs being stolen need to be reported and asked if the Mayor had heard anything. He stated he has not but will check into it and stated it would be good to get a description. Ms. Gasparovic asked if residents can use the "other police matters" phone number. He responded yes.

Ms. Gasparovic asked if there was going to be detailed police reports by an officer at a meeting. Mayor Byrne stated not at this point and they could speak about it in the new year.

Ms. Judge asked where things are on the electronic speed signs. Mayor Byrne stated that the Manor put in for the grants and they are waiting for the response.

## **8. INSPECTOR'S REPORT -**

Ms. Ferraro's Inspector's report for September 2020:

- Building Permits - 2
- Construction Inspections - 3
- Zoning review - 1
- Resale Inspection - 1
- Resale Re-Inspection - 1

## **9. COMMITTEE REPORTS -**

- **Mr. Niwinski:** no report
- **Ms. Gasparovic:** Ms. Gasparovic reported that they are continuing to work on the SEPTA/CSX issue with Frank Farry's and Brian Fitzpatrick's offices with a call scheduled with just SEPTA. They have not found a resolution yet and Ms. Seader, Middletown and Pennel have been part of the calls.

Ms. Gasparovic reported that they are still working on FEMA money for the COVID extra hours that the police put in.

Ms. Gasparovic reported on the Stormwater Commission. Mr. Peterson came to the meeting. He looked into resident and Commission concerns about digging up the swales. The project has not been ruled out and is still the official approved project with the DEP. Mr. Peterson suggested looking at the Heritage Conservancy land which is the wooded area off Hulmeville Avenue that the Borough and Middletown have an easement to and the Conservancy has an easement to through the state. She stated that she believes Middletown owns it but is in the Borough boundary. The goal of the Conservancy is to preserve the land and keep the water clean. She and Mr. Peterson think it might be possible to do a stormwater project in there. Mr. Peterson's idea is to restore a certain number of linear feet of the stream bed banks. He feels there is more than enough linear feet to complete the 5, 10 and 15 year requirements all at once. The banks would be cut back and made more into a flood-bank so when there is rain, the flood-bank is being flooded rather than taking the sediment off the stream bed and putting it into the Neshaminy. It would cost approximately the same as reconfiguring the swales. He thought that Middletown should be contacted to see if it was a possibility. Ms. Gasparovic reached out to them **informally** but they have not connected yet. Mr. Peterson stated that restoring streambed banks is the number one project the DEP likes to see municipalities do. Mr. Pizzola asked what the number is. Ms. Gasparovic stated she thought it was \$138,000.

Mr. Pizzola reported that he, Ms. Gasparovic and Jason Snyder, the civil engineer, spoke about Mr. Snyder's idea that did not require modification to the existing swales which is rain gardens. The underground rain gardens could be grass, plantings, or boxes which would have gravel and stone and would disperse the water into the ground water. If there was a heavy downpour, the rain garden would have an overflow which would go back into the swale so would not work 100% of the time. Mr. Pizzola stated that there was a representative from the Bucks Conservation District who represented gravel and low volume roads. They make grants for this kind of work. Mr. Snyder estimated that one or two rain gardens per year, depending on configuration and what the homeowner wanted, could be funded at no cost to the Borough. It could take five or more years. Mr. Pizzola stated that rain gardens are attractive and could be done at low to no cost to the Borough. He stated that the two goals to keep in mind are which solution would give the best result that meets the MS4 requirements and which is most cost effective for the Borough to achieve that. He stated that his role was to introduce Mr. Snyder into the matter, to get the grants through the road and gravel intuitive and that either he or Ms. Gasparovic or both need to be certified (free, one day certification). Ms. Gasparovic stated that James Keba may also get the certification. She stated that Mr. Peterson stated that coordination with Middletown would increase the likelihood of getting grants for the streambed project. Ms. Barnes asked about the Open Space plan and stated that Middletown has the forestry rights and it is their obligation to improve the trees, etc. Ms. Gasparovic stated she has reviewed what she received, is waiting for the rest and it seemed like there was no conflict.

Ms. Gasparovic stated that the Stormwater Commission will be discussing if they should have more involvement in other Borough issues such as environmental, complaints, advisory issues and what their goals should be. The next meeting is Monday, October 26, 2020 7:30 via zoom. The public is welcome.

- **Mr. McTigue:** Mr. McTigue gave a reminder that Bulk Trash is October 24, 2020. Ms. Seader stated the Community Yard sale is on October 17, 2020.

- **Ms. Seader:** Ms. Seader reported that the Borough Manager Position Ordinance has been prepared and presented it for approval. She stated that she would like Council to agree to advertise the Ordinance tonight, adopt the Ordinance at the second meeting on October 20, 2020, interview candidates on November 10, 2020 and hire by the beginning of December. She stated that the manager could help Council move into the new year with contracts. Mr. Pizzola made a motion to advertise the Borough Manager Position Ordinance #2020-04 for discussion and comment at the second meeting on October 20, 2020. Mr. Niwinski seconded. Ms. Seader asked for discussion. There were no objections. The motion carried.

Ms. Seader reported that she had a meeting with the Vice President of Community Outreach, Nate Wambold and Andy Norton to speak about how the Borough and the college could partner. They may start working on projects such as an Earth Day project in the Spring.

Ms. Seader reported that the RDA grants for the Borough for the safety and police equipment, LED lights and the road re-pavement loan replacement were submitted. Also submitted was the grant application as the sub-grantee for Langhorne Middletown Fire Company. A check in the amount of \$200,000 was received from the RDA for the grants from last year.

Ms. Seader reported that PennDOT provided a virtual meeting with elected officials on the Route 1 reconstruction project. They presented several options subject to change and dependent on money. The earliest construction would begin on the Borough's section of the project would be 2025. A possibility could be a roundabout at Highland and Bellevue Avenues. PennDOT anticipates more meetings with both elected officials and communities.

Ms. Seader gave a reminder that the Community Yard Sale is October 17, 2020 and care should be taken to do this safely with distancing in place. She stated she was going to try and do a Levittown Now advertisement and put on the website.

Ms. Seader stated that Council is not taking a stance on Halloween, but reminds people to use common sense, stay outside, trick-or-treat in small groups, take care on how to hand out candy and avoid large, indoor gatherings.

Ms. Seader gave a reminder of dates surrounding the election. The last day to register is October 19, 2020, the last day to apply for a voter absentee mail-in ballot is October 27, 2020. All mail-in ballots must be post-marked by November 3, 2020 and received no later than 5:00 P.M. on November 6, 2020. In person voting will occur on November 3, 2020 and ballots can also be dropped at Quakertown, Doylestown and Levittown. She asked people to be considerate of others' signs.

- **Mr. Pizzola:** Mr. Pizzola reported that he sent Council details on the proposed purchase of a service truck with a hitch. He stated it will see very little mileage use and is needed for when accidents happen, trees come down and barriers need to be set. Steve Schoell cannot

always be there. There is a grant for it and the net cost is \$821. Mr. Niwinski made a motion to approve the purchase of the service vehicle. Ms. Judge seconded. Ms. Seader asked for discussion. There were no objections. The motion carried.

Mr. Pizzola reported that he sent the Council the Master Casting Agreement Resolution, giving PennDOT authorization in advance to work on state works that are in the Borough if necessary. Mr. Pizzola read the Resolution. Ms. Gasparovic made a motion to approve Resolution #2020-19 authorizing and directing the Borough Council President to execute a Master Casting Agreement with PennDOT. Mr. Niwinski seconded. There were no objections. The motion carried.

Mr. Pizzola reported that work on the handicap ramps on Station Avenue started today. Most of them should be done or well in progress in a few days. There is still punch list work on the roads. Ms. Gasparovic asked about the protective reflectors at the outfall on Station Avenue. Mr. Pizzola responded that they were put in. There was some question as to if they were put in the correct location and Mr. Pizzola stated he would have Steve make sure they were.

Ms. Gasparovic asked about the Paving Ordinance and if the correct wording had been added. Mr. Pizzola responded not yet, but it is in the minutes that no resident will have to worry about repaving the whole street while the corrections are being made. Mr. Pizzola stated that PECO is taking issue with the whole Ordinance. Mr. Snyder is working on counter arguments and the matter is going back and forth.

Ms. Judge stated that there are many areas in the Borough that need soil and seed. Mr. Pizzola stated that it still can be addressed at this time of year for the next few weeks. Mr. Snyder is working on the punch list.

Mr. Pizzola will present the preliminary budget at the November 10, 2020 meeting. He wants to meet with the Finance Committee before the October 20, 2020 meeting for their input and suggestions. There will be a review at the November 10, 2020 meeting and the budget would be approved at the December meeting. Ms. Seader stated that this should be coordinated with the Auditors and their meeting with the Finance Committee.

- **Ms. Judge:** Ms. Judge reported that there have been and are CDs coming due. She asked for a motion that the CDs be redeemed and moved into sewer savings account. They will be moved to the PLIGIT account when rates are better. Ms. Judge made a motion to redeem the remaining two CDs and move the funds into the sewer savings fund. Ms. Gasparovic seconded. Mr. McTigue asked what the terms were. Ms. Judge responded that the current term are 24 months. Ms. Gasparovic clarified that they are Sewer Fund CDs that will be moved to the sewer savings. There were no objections. The motion carried.

- **Ms. Barnes:** no report

**10. MAYOR'S REPORT** – no report

**11. SOLICITOR'S REPORT** – no formal report



**12. CORRESPONDENCE** - none

**13. APPROVAL OF BILLS FOR PAYMENT** – Ms. Seader stated that all Council members received a copy of the bills list for payment for September 2020.

Ms. Seader asked for questions and concerns on the Sewer Fund unpaid bills for September 2020. Ms. Judge made a motion to approve the Sewer Fund bills list for September 2020. Ms. Barnes seconded. There were no objections. The motion carried.

Ms. Seader asked for questions or concerns on the September 2020 General Fund unpaid bills. Mr. Niwinski made a motion to approve the September 2020 General Fund unpaid bills. Ms. Judge seconded. There were no objections. The motion carried.

**14. APPROVAL OF TREASURER’S REPORT** –

**August 2020 General Fund:** Ms. Seader asked for questions or concerns on the August 2020 General Fund unpaid bills. Ms. Judge made a motion to approve the August 2020 General Fund. Mr. Niwinski seconded. There were no objections. The motion carried.

**August 2020 Highway Aid Fund:** Ms. Seader asked for questions or concerns on the August 2020 Highway Aid Fund. Mr. Niwinski made a motion to approve the August 2020 Highway Aid Fund. Ms. Barnes seconded. There were no objections. The motion carried.

**August 2020 Sewer Fund:** Ms. Seader asked for questions or concerns on the August 2020 Sewer Fund. Mr. Niwinski made a motion to approve the August 2020 Sewer Fund. Ms. Judge seconded. There were no objections. The motion carried.

**September 2020 General Fund:** Ms. Seader asked for questions or concerns on the September 2020 General Fund unpaid bills. Mr. Pizzola stated that the highway construction re-building expense shows that it is over-budget. This needs to be addressed with the Finance Committee and the Auditors. The set up does not account for Capital Improvements such as the road improvements. This is just an accounting issue that should be addressed to make the financial statements show correct numbers. Ms. Gasparovic asked how a resident would get the financial reports before the meeting. Ms. Seader stated that they may call the Borough office and they will be provided. Ms. Gasparovic asked about putting them on the website and Ms. Seader stated possibly in the new year. Ms. Gasparovic made a motion to approve the September 2020 General Fund. Ms. Judge seconded. There were no objections. The motion carried.

**September 2020 Highway Aid Fund:** Ms. Seader asked for questions or concerns on the September 2020 Highway Aid Fund. Ms. Judge made a motion to approve the September 2020 Highway Aid Fund. Mr. Pizzola seconded. There were no objections. The motion carried.

**September 2020 Sewer Fund:** Ms. Seader asked for questions or concerns on the September 2020 Sewer Fund. Ms. Gasparovic made a motion to approve the September 2020 Sewer Fund. Ms. Judge seconded. There were no objections. The motion carried.

**15. COMMENTS FROM RESIDENTS AND VISITORS –**

Jay Ferraro, 402 Hill Avenue - Mr. Ferraro suggested that Mr. Pizzola circle back with Mr. Snyder on the MS4 suggestions and find out what the long-term maintenance is for the rain gardens and what the cost for that maintenance would be. He stated that he has installed them over the years and they do require maintenance in order for them to retain their effectiveness. He stated that currently residents are responsible for maintaining the right-of-way in front of their property and questioned how this maintenance then would be handled. Council would have to address re-establishing that responsibility. Mr. Ferraro stated that there is more than one opportunity for grants for elements that comply to the MS4 program. He stated if the Borough was going to pursue an intermunicipal agreement and work inside the green space for re-establishing the banks of the tributary, they should understand clearly what DEP would grant as credit for the MS4. He stated with these agreements, often the DEP does not grant full credit. He asked that Ms. Seader make the entire program and report available to residents before the vote takes place so residents can review and understand the vote, initial costs, maintenance costs, resident impact, grants available and what the DEP granted credit is for the work. He feels that the \$130,000 is somewhat low for producing an end result which would last for years. It will be prudent for a comprehensive report to be posted on the website.

John Brodbeck, 202 W. Park Avenue - Mr. Brodbeck thanked Ms. Judge for noting the drop-off in front of his house. He stated that the Stormwater Commission was out there. He stated that before they start putting dirt in his gutter, he drains a French drain from his basement into that gutter which has been there since the house was built. He did not put it in. The engineer and Commission are aware of it and discussing putting rock along the Park Avenue frontage, but not dirt. This drop-off also occurs on the Station Avenue frontage.

Christopher Croteau, 608 Station Avenue - Mr. Croteau stated he was displeased with certain things and some members of Council. He stated that if excess water is going through his property, it is a problem for the person who just spoke and he will speak to Ms. Gasparovic. He stated that he is asking for the Chief or Mayor to release everything that goes on here.

**16. ADJOURNMENT -** Ms. Seader entertained a motion to adjourn the meeting. A motion was made by Ms. Barnes to adjourn the meeting. Mr. Niwinski seconded. There were no objections. The motion carried. The meeting adjourned at 9:26 P.M.

**17. SECOND MEETING FOR THE MONTH OF OCTOBER –** Ms. Seader stated that there will be a second meeting on October 20, 2020 at which time Council will hear public comment and adopt the Ordinance for Borough Manager.

Respectfully submitted,

Barbara T. Ferraro  
Secretary/Treasurer  
Langhorne Manor Borough