

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF NOVEMBER 15, 2022**

1. CALL TO ORDER – The Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on November 15 at 7:00 P.M. Eastern Standard Time by Dawn Seader, President.

PERSONS PRESENT – Dawn Seader-President, Nicholas Pizzola-Vice-President, Robert Byrne-Mayor, Police Chief John Kenney, Councilpersons: James Niwinski, Robert McBeth, Grace Judge, and Cheryl Oessenich. Sean Gresh, Esq., Jay Ferraro-Borough Manager, Bonnie McGoldrick-Secretary/Treasurer.

PERSONS ABSENT – Councilperson Alicia Gasparovic, Thomas J. Profy, IV-Solicitor

2. THE PLEDGE OF ALLEGIANCE was led by Mayor Robert Byrne.

3. APPROVAL OF MINUTES – The Council President asked if there were any questions, concerns, corrections, or comments on the minutes of October 11, 2022. Council President called for a motion to approve the minutes of October 11, 2022. Ms. Judge made the motion as called for. Ms. Oessenich seconded. There were no objections. The motion carried.

4. RESIDENT COMMENT – There were no resident comment requests submitted.

5. POLICE REPORT – 221.5 Total Hours

Accident, Non-Reportable – 1
Accident, Reportable -1
Alarms – 3
Assist Other Police – 6
Medical Emergencies – 2
Open Doors – 1
Suspicious Occurrence - 1
All Other Complaints – 7
Car Wash - 1
Total Citations – 0
Traffic Stops – 0
Total Complaints – 22
Gas (Gallons) – 64.8
Total Mileage – 405

INTERVIEW AND APPROVAL TO HIRE OFFICER MCMULLIN. - To be rescheduled.

6. APPROVAL OF STORMWATER MANAGEMENT GRANTS –

PA H2O GRANT – RVE submitted a proposal to provide engineering, grant application writing and submission services for the PA H2O Grants on behalf of LMB for a fee not to exceed \$10,200. Ms. Seader called for a motion to approve RVE's offer. Ms. Judge made the motion as called for. Ms. Oessenich seconded. There were no objections. The motion carried.

BUCKS COUNTY CONSERVATION DISTRICT GRANT – LMB was encouraged to apply for the grant in two parts: The Prospect Avenue project which effects Neshaminy Creek and the Pine Street Project which effects Mill Creek. Ms. Seader explained that LMB could potentially be responsible for the cost of completing the projects if the grants are not approved. Mr. Ferraro will reach out to RVE for insight as to applying for 1 grant or 2 grants.

7. APPROVAL OF SERVICE PROPOSALS –

Remington Vernick Engineers (RVE) – Ms. Seader called for a motion to approve the Reappointment of RVE as the Borough MS4 Engineer for 2023. Mr. Niwinski made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

Carroll Engineering – Ms. Seader called for a motion to approve Carroll Engineering as the LMB Engineer for 2023. Mr. Niwinski made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

Begley, Carlin & Mandio – Ms. Seader called for a motion to re-appoint Begley, Carlin & Mandio as Langhorne Manor Borough Solicitor with an increase in hourly rate from \$160/hr. to \$200/hr. and an increase in retainer from \$14,000.00 to \$16,800.00. Ms. Oessenich made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

K. S. Seifert – Ms. Seader called for a motion to renew the contract with K. S. Seifert for snow plowing the streets of LMB and shovelers for the Borough Hall and Office with an increase to the cost of salt and the addition of a man hour rate for shovelers. Ms. Oessenich made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

8. APPROVAL OF 2023 BUDGET – Mr. Pizzola explained the process used to determine the budget figures for 2023.

The Council President asked if there were any questions, concerns, corrections, or comments on the Budget of 2023. Council President called for a motion to approve the 2023 Budget. Ms. Judge made the motion as called for. Ms. Oessenich seconded. There were no objections. The motion carried.

Councilperson Pizzola departed the meeting.

9. APPROVAL OF BUCKS COUNTY HAZARD MITIGATION PLAN

RESOLUTION – After reading the Bucks County Hazard Mitigation Plan the Council President asked if there were any questions, concerns, corrections, or comments. Council President called for a motion to approve the plan as written. Mr. McBeth made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

10.INSPECTOR’S REPORT – The Secretary/Treasurer read the Building Inspectors reports for October. There were 3 Inspections and 3 permits issued in October.

11. COMMITTEE REPORTS –

Jim Niwinski –. No report

Alicia Gasparovic – Absent

Cheryl Oessenich - Ms. Oessenich reported that Bulk Trash pick up took place in October with one complaint. Regular trash pick-up continues to have issues. Ms. Oessenich has requested a meeting with the new person in charge of LMB.

Dawn Seader –

Route 1 Reconstruction Project – on October 20th, PennDOT held a virtual meeting with the municipalities to provide updates to the project. They continue to refine the final design. The timeline has been pushed back a year as they are now required to complete an environmental assessment, which will be compiled for public review and comment; there has been no significant changes to the final design and they do not anticipate that the environmental assessment will require significant changes; although PennDOT is still planning to provide the final design in a virtual meeting they are open to talking and meeting with individuals and groups that bring issues and concerns to them

New Printer - The Borough just purchased the new printer which will allow us to print our newsletters in-house rather than sending out to print.

Annual Tree Lighting - This year’s annual tree lighting will be held on Sunday, December 4th at 6:00 pm.

Committee Membership – Ms. Seader asked the Borough Secretary to prepare advertisements for 1 Planning Commission member and 3 Shade Tree Commission members. The hope is that Council will have candidates to interview at our January meeting. This wasn't on the agenda so in December's meeting Ms. Seader will be asking Council to approve the advertisement.

Nick Pizzola – No report

Grace Judge – Ms. Judge reported that she is working with Langhorne Bookkeeping regarding the coding of charges so that we can better verify that we're not spending more than we're charging. There will be more to come on this.

Bob McBeth – No report

12. MAYOR'S REPORT – No report

13. BOROUGH MANAGER'S REPORT –

Garage – Mr. Ferraro discussed the Davis Bacon Act with regard to the new garage project at the Langhorne Manor Borough Hall. Electric work and slab work are subject to Davis Bacon, but the ~~garage will not have electricity and no slab is required.~~ Also, since the Borough Hall & Office are zoned "Institutional" the garage height is allowed up to thirty-five (35) feet.

*Amended
12/13/22
Phil.*

Paving Breeches – The Borough Manager will put General Asphalt on "soft notice" for the multiple failures noted throughout Langhorne Manor Borough including, Gillam Ave, Hill Ave and Highland Ave. Please advise the Borough Manager of any road issues. It may be spring before repairs can be made.

Pine Street and Comly Avenue properties – Monthly inspections on the two properties have revealed little or no work. Pine Street appears to have been cleaned out and is rumored to be up for sale, however no permits have been applied for and no remedial work completed. Comly Avenue has mowed the lawn, but no permits or repairs have been completed or applied for.

14. SOLICITOR'S REPORT–

Pine Avenue – Council for the estate is now under contract. The realtor can sell it "as is". A hearing date was scheduled for Thursday, November 17th but due to witness issues the date will be moved.

Comly Avenue – The Hearing date is scheduled for Thursday, December 1st to go forward with a lis pendens notice. The owner will request a continuance and we will object.

15. CORRESPONDENCE – No correspondence

16. APPROVAL OF BILLS FOR PAYMENT – The Council President stated that all Council members received a copy of the bills list for payment and asked for questions and concerns. Ms. Seader called for a motion to pay the November General Unpaid Bills. Mr. Niwinski made a motion as stated. Ms. Judge seconded. There were no objections. The motion carried.

The Council President asked for a motion to approve the November Unpaid Sewer Bills. Mr. McBeth made a motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

17. APPROVAL OF TREASURER'S REPORT - The Council President asked if there were any questions or concerns for the General Fund report. The Council President asked for a motion to approve the General Fund report for October. Ms. Judge made a motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the Sewer Fund report. The Council President asked for a motion to approve the Sewer Fund report for October. Mr. Niwinski made the motion as stated. Ms. Judge seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the October Highway Aid Report. The Council President asked for a motion to approve the Highway Aid Report for October. Mr. McBeth made the motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

18. COMMENTS FROM RESIDENTS AND VISITORS – No comments.

19. SECOND MEETING FOR MONTH OF NOVEMBER – November 22, 2022

20. ADJOURNMENT – The Council President called for a motion to adjourn the meeting. Mr. Niwinski made the motion as stated. Ms. Judge seconded. There were no objections. The meeting adjourned.

21. NEXT MEETING – December 13, 2022

Respectfully submitted,
Bonnie McGoldrick

Secretary/Treasurer