

**MINUTES**  
**LANGHORNE MANOR BOROUGH COUNCIL**  
**MEETING OF MAY 14, 2024**

- 1. CALL TO ORDER** – the Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on May 14, 2024, at 7:00 P.M. Daylight Savings Time by Nick Pizzola.

**PERSONS PRESENT** – Nick Pizzola – President, Cheryl Oessenich – Vice-President, Councilpersons: James Niwinski, Alicia Gasparovic, Grace Judge, Sam Jennings and Bob McBeth, Police Chief John Kenney, Solicitor: Thomas J. Profy, IV., Borough Manager: Peter Gray, Secretary-Treasurer: Bonnie McGoldrick.

**PERSONS ABSENT** – Mayor Robert Byrne.

- 2. THE PLEDGE OF ALLEGIANCE** – Led by Sam Jennings
- 3. APPROVAL OF MINUTES** – Council President asked if there were any questions, concerns, corrections, or comments on the minutes of April 9, 2024. Mr. McBeth questioned a comment on page 6, after some discussion the council agreed the reference in question was from a later meeting. The minutes were accepted as is.

Council President called for a motion to approve the minutes of April 9, 2024 as written. Mr. McBeth made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

Council President stated that the minutes for April 30, 2024 were not completed and would be reviewed at the next meeting.

- 4. RESIDENT COMMENT** – The Council President read an email from Yvonne Lowrey addressing the condition of the Comly Avenue Stormwater Basin. Mr. Niwinski and Ms. Gasparovic both communicated with Spencer Landscaping and advised that the service was completed earlier in the day. Spencer

Landscaping had mowed the flat areas and would present comments regarding ongoing maintenance, dead/fallen trees, cost and additional preparations.

5. **POLICE REPORT** – Chief Kenney reported 184 total hours for March and April.

Assist Other Police – 4  
Civil dispute/Matter – 1

Local Ordinance – 1 (Loose Dog Violation)  
Medical Emergency – 2  
All Other Complaints – 1

Car Washed – 2  
Total Gasoline – 49 gal.  
Total Mileage – 317  
Traffic Stops - 1  
Total Complaints – 9

Chief Kenney stated the police will be switching everything over to electronic citations. The cost of the equipment is about \$3000 and will be installed in the police cars. Senator Frank Ferry has a grant to cover the cost for 4 boroughs. As soon as the approval letter is received the Chief will order the equipment.

Chief Kenney advised of a seal coat scam in the Borough. A resident was conned out of \$300 for a driveway seal coat. Police were notified of 2 men in a white, beat-up, pick-up truck. In this case, the money was returned, and the resident is happy. The Chief asks that residents please notify the police if anyone sees the truck or is approached by anyone offering these services.

Ms. Oessenich addressed a situation with speeding/reckless cars and a resident. The Chief stated the resident did call the police, but he did not have a tag # and was not able to identify the car. Any resident witnessing an issue should attempt to get the tag # and be willing to testify as witness to the infraction.

Council President asked why 2 officers received 2 payroll checks last month. The Chief advised that it was to correct a shortage in the first payroll check.

Ms. Gasparovic asked about the status of the “body cams”. The Chief explained that policy was sent back for correction and will go into effect when the contract is complete.

Ms. Gasparovic asked, if the speed signs been recalibrated. The Chief explained that all are working except the sign on Hulmeville Avenue that may have to be returned if it cannot be recalibrated.

Ms. Judge asked the Chief to explain the overnight parking issue. The Chief had warning notices printed but until signs are posted, no tickets can be issued. Ms. Judge said there is a sign on Hill Ave that says no parking between 5a.m and 7pm any day except Sunday and asked if that sign would be enough to ticket anyone parking on that particular street during the day? The chief recommended reviewing the Ordinance and posting signs to enforce the parking regulations.

**Council President recognized Harvy Spencer of Spencer Landscaping to address the property maintenance of the Comly Avenue Basin.** Mr. Spencer acknowledged that they mowed the area for the first time today. He evaluated the area and made several recommendations. Several Trees need attention, there are dead Ash Trees. Topsoil and Fertilization is needed. The area requires quite a bit of manual attention because of the access limits and the more manual labor required the more expensive. The Borough should consider a fund for continued management and identify other issues to be addressed. The fence will need to be replaced in about 5 years. Mr. Spencer suggests replacing the wood fence with PVC. We should create a path around the back of the Basin to allow easier access to lawn mowers and keep the labor price down. In the fall, Leaves should be removed, or they will clog the basin and, because of the nature of the basin, it will have to be done by hand which is a longer and more expensive process. It is necessary to strengthen the grass on the hill sides to avoid erosion. Mr. Spencer also recommended that The Council should look into what the State requires for annual inspections.

Mr. Cundari, representative from RVE, agreed with Mr. Spencer’s report and commented that the DEP will be inspecting the area on-going and the area must be maintained. Ms. Gasparovic asked if the maintenance bond included Topsoil’s. We will need to review the requirements to clarify what can, must and cannot be done. The contract should be reviewed to make sure we use the right soils: i.e.

Amended Soils, Topsoils, Stone, wild flowers, fertilizer etc. The 2-1 grade of the sides creates issues.

Council President summarized that, if we let weeds grow, they will outgrow and eliminate the grass and when the weeds die the dirt erodes. Ball Park we need to budget \$12,000 for annual upkeep.

**6. INSPECTORS REPORT –** No report received yet for March or April.

The Borough Manager reported that, beginning this week, Mr. McLaughlin will drive through the neighborhood looking for obvious code violations and address them appropriately.

**7. RVE'S ISSUES AUTORIZATION TO BEGIN THE PINE STREET PROJECT –**

Ms. Gasparovic stated that RVE will begin the Pine Street Project by May 20<sup>th</sup>. They estimate it will take 45 days to complete, weather permitting.

Letters were mailed on Monday, May 13<sup>th</sup>, to the effected residents at the following addresses: 804, 805, 900, 902 904, 906 & 908 South Pine Street, 108 East Fairview Avenue, 206 & 308 West Prospect Avenue.

Ms. Gasparovic notified Cairn University that some work will cause temporary obstructions on the Presidents property. The Garnes Family on Pine Street was advised that some landscaping would be effected and repaired.

**8. RVE REQUESTES APPROVAL OF CHANGE ORDER #2 REDUCING THE CONTRACT TOTAL BY \$14,328.**

Council President asked Ms. Gasparovic to explain change order that results in the reduction to the RVE contract for Comly Ave. Ms. Gasparovic stated, this decrease in price is regarding the Comly Avenue Stormwater Basin project. Some materials were over-ordered and returned for a refund of \$14,328 which resulted in an equal reduction in the contract price.

The Council President asked for a motion to approve the decrease in the contract. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

**9. RVE REQUESTS APPROVAL OF FINAL PAYMENT TO JNS PAVING AND EXCAVATING CORP.**

Ms. Gasparovic stated this is also regarding the Comly Avenue Stormwater Basin Project and is the final payment to JNS Paving & Excavating Corporation for their work on the basin.

The Council President called for a motion to approve the final payment of \$17,158.38 to JNS Paving and Excavating Corporation. Ms. Gasparovic made the motion as called for. Mr. Jennings seconded. There were no objections. The motion carried.

**10. RVE PROPOSAL FOR ENGINEERING SERVICES TO APPLY FOR RENEWAL OF NPDES PERMIT EXPIRING 11/30/24. APPROVAL OF THE RESOLUTION FOR THE H2O STORMWATER GRANT –**

The Council President asked Mr. Cundari to explain what the NPDES stands for. National Pollutant Discharge Elimination System. This is the Department of Environmental Protection, MS4, 5 year permit which allows the Borough to discharge surface waters. Per Ms. Gasparovic the 2022 quote was not to exceed \$39,000, the 2023 quote was not to exceed \$49k and the current quote for 2024 is not to exceed \$43K.

The DEP requires compliance updates every year. Mr. McBeth asked what would happen if we did not comply.

Ms. Gasparovic explained that we are required to file these reports every year, for many years. RVE has been filing on our behalf and interpreting the requirements to keep us in compliance and aware of our obligations.

Council President called for a motion to allow RVE to apply for renewal of the NPDES Permit. Ms. Oessenich made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

## **11.REPORTS**

### **11.1 Jim Niwinski – No Report**

### **11.2 Alicia Gasparovic –**

The Storm Water Commission met 2 weeks ago and next meeting will be 7/15/2024.

There are currently 2 vacancies on the Storm Water Commission, the Commission is discussing the need to fill those positions. There are other issues, besides the Storm Water Project, that are arising in the Borough. Council President said that it sounds like the Storm Water Commission may need to take a more active role to enforce residential issues. Ultimately, we need the STW SWC to be more proactive with residents.

The Stormwater Commission has currently identified two possible locations as alternatives to Prospect Street which was originally identified but found not appropriate for the additional infiltration trench and will meet with representatives from RVE to consider them.

Ms. Gasparovic summarized the final funding for the Comly Street Storm Water Basin Project. A total of \$433,000 was applied for and awarded in grant money (\$230,000 Growing Greener Grant. \$125,000 RDA Grant. \$17,000 RDA Grant left over from the Garage. \$60,000 American Rescue Funds). The final cost included ~~\$69k~~ 59k for engineering and we ~~were saved~~ spent \$53k for under road piping that was installed ~~and paid for~~ by PennDot.

There is certain paperwork that must be completed this month to receive the balance of dollars already spent. All work on the Comly Street Basin was completed without an increase in resident taxes.

### **11.3 Cheryl Oessenich -**

Ms. Oessenich reported on the upcoming dates for the Yard Sale and the Bulk Trash Collection.

Ms. Oessenich also followed up on our application for The Recycle Grant, which is still in processing.

**11.4 Nicholas Pizzola -** Mr. Pizzola purchased a lock for the basin, had keys made and submitted a bill for those products.

Mr. Pizzola attended the PSAB is offering Zoning 101 training. There is a lot of work for us to do: Charges for the Zoning Hearing Board should be reviewed, Our Zoning Ordinance should be updated every 3-5 years, Our Impervious Surface restriction too limited.

The Borough Manager commented that the BC Planning Commission will do a rewrite at a competitive rate.

**11.5 Grace Judge –** Ms. Judge will send a community text on the Bulk Pick up dates and the community yard sale. The laptops should be ready for the Council by May 28<sup>th</sup>.

**11.6 Bob McBeth –** There is ZHB meeting scheduled for 5/30/24 at 7:00 pm to consider an application for a Carport at 104 W. Gillam.

**11.7 Sam Jennings -** No Report. Ms. Gasparovic commented that the Shade Tree Commission had done a terrific job with the community tree plantings and suggested they post pictures on the website to advertise their accomplishments.

## **12. MAYORS REPORT – No Report**

**13. AMENDMENT OF RESOLUTION 2019-004 BOROUGH HALL  
PLACEMENT OF SIGNS AND SCHEDULING OF EVENTS.**

Council President presented a re-write of the resolution and asked council for any comments.

The Council President called for a motion to approve the amendment of the resolution. Ms. Oessenich made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

**14.SOLICITOR’S REPORT – No report.**

**15.CORRESPONDENCE – None**

**16.APPROVAL OF BILLS FOR PAYMENT/CONTRIBUTION TO JESSE  
SOBIE POST FOR MEMORIAL DAY PARADE.**

Council President explained that LMB has made an annual donation to the Jesse Sobie Post every year and asked if council would approve a donation of \$500 to the Jesse Sobie Post for 2024.

Council President called for a motion to approve the \$500 donation to the Jesse Sobie Post. Ms. Oessenich made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

Council President asked if there were any questions, concerns, or comments on the General Unpaid Bills Report for May 2024.

Council President called for a motion to approve the Unpaid Bills Report for May. Mr. Niwinski made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

Council President asked if there were any questions, concerns, or comments on the Sewer Unpaid Bills Report for May 2024.

Council President called for a motion to approve the Sewer Unpaid Bills Report for May. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

#### **17. APPROVAL OF TREASURER'S REPORT -**

Council President asked if there were any questions, concerns or comments on the General Fund Report for April 2024.

Council President asked for a motion to approve the General Fund Report for April 2024. Mr. Niwinski made the motion. Ms. Gasparovic seconded. There were no objections. The motion carried.

Council President asked if there were any questions, concerns or comments on the Sewer Fund Report for April 2024.

Council President asked for a motion to approve the Sewer fund Report for April. Ms. Judge made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion Carried.

Council President asked if there were any questions, concerns or comments on the Highway Aid Fund Report for April 2024.

Council President asked for a motion to approve the Highway Aid Fund Report for April. Ms. Gasparovic made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

#### **18. TOPICS FOR MAY 28th WORK SESSION – New Computers.**

**19. COMMENTS FROM RESIDENTS AND VISITORS –** Mr. Stuart Krzywonos, 204 W. Park Avenue, stated that there is strong smell of natural gas along Manor Avenue and Pine street.

Mr. Bob Grupp asked if there was a decision on whether recorded meetings would be available to residents.

**20.NEXT MEETING – May 28, 2024**

21.**ADJOURNMENT** - Council President call for a motion to adjourn the meeting.  
Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

Respectfully Submitted

Bonnie McGoldrick

Secretary/Treasurer