

MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF MARCH 14, 2023

- 1. CALL TO ORDER** – the Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on March 14, 2023, at 7:00 P.M. Daylight Savings Time by Dawn Seader, President.

PERSONS PRESENT – Dawn Seader – President, Councilpersons: James Niwinski, Alicia Gasparovic, Grace Judge and Bob McBeth, Solicitor - Thomas J. Profy, IV. Mayor Robert Byrne, Jay Ferraro – Borough Manager.

PERSONS ABSENT – Nicholas Pizzola – Vice-President, Police Chief John Kenney, Cheryl Oessenich – Council Member.

- 2. THE PLEDGE OF ALLEGIANCE** – Led by Mayor Robert Byrne.
- 3. APPROVAL OF MINUTES** – Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of January 10, 2023. Ms. Gasparovic noted that the sentence on page should be deleted. Ms. Seader called for a motion to approve the minutes of January 10, 2023 as amended. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of January 24, 2023. Ms. Seader called for a motion to approve the minutes of January 24, 2023. Ms. Gasparovic made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of February 14, 2023. Ms. Seader called for a motion to approve the minutes of February 14, 2023. Ms. Judge made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

- 4. RESIDENT COMMENT – No Comments.**

5. POLICE REPORT – No Report

- 6. APPROVAL OF RESOLUTION FOR GRUPP SUBDIVISION** - Ms. Seader read the resolution that acknowledges all of approvals by all of the governing bodies and asked if there were any questions, comments or concerns regarding the resolution for the Grupp Subdivision.

Ms. Seader asked for a motion to approve the Resolution for the Grupp Subdivision. Ms. Judge made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

Mr. Ferraro commented, for the record, that Mr. Grupp had been patient & professional throughout this long process.

- 7. RATIFICATION OF GARAGE PROJÉT-** Ms. Seader provided background on the project and stated that the original advertisement was made in July 2022 resulting in no bids for the project. The bid was readvertised in January 2023, again resulting in no bids. Ms. Seader said that Council was reengaging with Homestead to complete the entire project. Ms. Seader asked if there were any questions, concerns or comments.

Ms. Seader asked for a motion to approve the ratification of the Garage Project to continue working with Homestead to complete the project. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

- 8. APPROVAL TO ADVERTISE THE FENCE ORDINANCE –** Ms. Seader stated that last minute revisions to the fence ordinance left Council with no opportunity to review the final product. Therefore, approval to advertise the Fence Ordinance would be held until the April meeting so that everyone had a chance to consider the revisions.

9. INPECTORS REPORT – There were three (3) permits issued in February. No information on inspections.

10. REPORTS –

- a. **Jim Niwinski** – Mr. Niwinski advised that the lights had been replaced at Borough Hall. Ms. Seader noted that this was part of the RDA Grant.
- b. **Alicia Gasparovic** – Ms. Gasparovic advised the Shade Tree Commission is filled and they are working on the first date to meet.

The Stormwater Commission had a brief meeting with RVE, we will have 2 new representatives with RVE. Our primary contact, Issac Kessler, remains the same. The most pressing item is completion of the Comly Avenue Basin. The next meeting is April 3rd.

- c. **Cheryl Oessenich** – No Report
- d. **Dawn Seader** – Ms. Seader thanked the Newsletter Committee for the Spring Newsletter.

Ms. Seader advised, on April 4th 6:00 p.m., there will be a meet and greet with Senator Farry. Any Councilmember who would like to attend should notify Ms. Seader by the end of the week.

- e. **Grace Judge** – Ms. Judge reported that the Finance Committee and Ms. McGoldrick had met with the bookkeeper and were working on procedures for better account management.

The Finance Committee also asked Council to approve transferring \$800,000 from the Money Market to the PA Invest Account with a 4% interest rate. Approval for the transfer will be on next month's agenda.

They discussed the process for check approval. In the current process the invoice comes in, Bookkeeper cuts all the checks, two signers sign the check and then they get mailed. A new process will involve the Council reviewing these payments against invoices before they are signed.

Mr. Pizzola joined the meeting at 7:18.

The Bookkeeper is also going to switch from three different Quick Book Accounts to one quick book account, as suggested by the Auditors.

f. Bob McBeth – No Report

g. Nick Pizzola – Advised that we should have received a check from Woods School. Ms. McGoldrick will verify that receipt. A check in the amount of \$7500 was received on February 15, 2023.

Jason was to meet with Jay Ferraro, this did not happen. It will have to be rescheduled.

There are significant potholes on the northbound access lanes. They should be taken care of next week.

Ms. Gasparovic asked Mr. Pizzola if there were any action regarding the downed tree on Central Avenue. Mr. Pizzola advised that we don't have anyone to remove it and it's not borough responsibility. Ms. Gasparovic asked if the homeowner should be notified to act.

Ms. Gasparovic advised that the Dead-End Sign is down on Central Avenue and asked if anything is planned for cleaning and sweeping of Access Roads.

Mr. Pizzola advised we have no personnel to complete these tasks.

Mr. Pizzola will explore the cost and availability of service companies to complete this kind of work. Ms. Seader stated that we need to resolve this situation with a person, a service provider or coordinating with another township.

11. MAYOR'S REPORT – No report.

12. BOROUGH MANAGER'S REPORT – General Asphalt has been contacted to survey our roads for repairs. Mr. Ferraro has found failures throughout the Borough.

As was reported all preliminary steps have been completed for the Garage. The process will continue with Homestead this week.

Mr. Ferraro expressed his gratitude for everyone's condolences and kindness.

13. SOLICITOR'S REPORT – Mr. Profy stated, the next hearing for 306 Comly is April 10 2023.

The property owner at 701 Pine Street is moving forward on his repairs. Mr. Ferraro advised Mr. Pizzola that the Pine Street property is awaiting gas installation and that is contingent on Mr. Pizzola completing paperwork for Peco. The Borough will be at fault if this is not completed.

Ms. Gasparovic asked about escrow accounts. There was a question about why one escrow is in negative. The \$1083 Ms. Seader will work with Mr. Ferraro regarding the Wheeler lot.

Mr. Profy advised that there was nothing in the current ordinance that required a property owner to replace a sidewalk that had been removed.

14. CORRESPONDENCE – We received a rebate from the BMO Card \$145.88 for last quarter.

The Jesse Soby Post asked for us to be their guest at the Memorial Day Parade. Ms. Seader will include an agenda item to approve a donation to the Soby Post on next month's agenda.

15. APPROVAL OF BILLS FOR PAYMENT – The Council President stated that all Council members received a copy of the General Fund Bills for payment and asked for questions and concerns. Council President asked for a motion to approve the General Fund unpaid bills for March. Ms. Judge made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

Council President asked if there were any questions regarding the March Sewer Bills. Council President asked for a motion to approve the March Sewer Bills for

payment. Mr. Pizzola made the motion as called for. Ms. Judge seconded. There were no objections. The motion carried.

16. APPROVAL OF TREASURER’S REPORT – The Council President asked if there were any questions or concerns for the General Fund Report for February. Ms. Gasparovic asked why there were negative expenses for the Solicitor and MS4 has a negative that carried over from last month. Ms. McGoldrick will question those figures and we will defer the General Fund Report for February until next month.

The Council President asked if there were any questions or concerns for the February Sewer Fund Report. The Council President called for a motion to approve the Sewer Fund Report for February. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the February Highway Aid Report. The Council President called for a motion to approve the Highway Aid Report. Mr. Pizzola made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

17. COMMENTS FROM RESIDENTS AND VISITORS – Bob Rickerel, 1000 Hill Ave asked about the status of the Speed Limit sign on Comly Avenue that has been knocked down. The sign was hit twice and stolen.

Chris Croteau 608 Station Ave, asked if the tree on Central Ave could be charged to PECO. Two neighbors have complained about his trash blowing around.

18. SECOND MEETING FOR MONTH OF MARCH - March 28, 2023. Council President asked for a motion to dispense with the second meeting for February. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

19. ADJOURNMENT – the Council President called for a motion to adjourn the meeting. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

20. EXECUTIVE SESSION – Council will move into an executive session.

21. NEXT MEETING – APRIL 11, 2023

Respectfully submitted,
Bonnie McGoldrick
Secretary/Treasurer