

MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF JUNE 8, 2021

1. **CALL TO ORDER** -The Zoom virtual meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, PA, on June 8, 2021 at 7:00 PM Eastern Daylight Time, after Zoom participants were admitted to the meeting at 6:58 PM Eastern Daylight Time by Dawn Seader, President.

PERSONS PRESENT - Dawn Seader-President, Nicholas Pizzola-Vice President, Alicia Gasparovic, Grace Judge, Robert McBeth, James Niwinski, Cheryl Oessenich, Thomas J. Profy, IV-Solicitor.

Persons Absent - Mayor Robert Byrne-Mayor, Jay Ferraro-Borough Manager and Barbara Ferraro-Secretary/Treasurer.

2. The Pledge of Allegiance was led by Jim Niwinski.

Ms. Seader stated that the meeting was being recorded and introduced the Council members and solicitor. Ms. Seader reminded people of the professional nature of the Zoom meeting, that conduct should reflect this, that all would be muted, there would be time for resident comments during which the raised hand feature should be used and the chat feature should not be used.

3. **APPROVAL OF MINUTES** – Ms. Gasparovic noted that the Minutes should read “remiss for not asking” in regards to the Jesse Soby donation. Mr. Pizzola made the motion to approve the Minutes as amended and Mr. Niwinski seconded.
4. **RESIDENT COMMENT** - There were not any comment requests sent in by residents.
5. **TRUCK ORDINANCE** - The truck ordinance was advertised. Ms. Gasparovic asked the wording be changed to say “other than for personal use” on second page of ordinance, taking out the double negative. The signs for the streets will not list weight limitations on the signs. Mr. Pizzola made the motion to approve the truck ordinance. Mr. Niwinski seconded. There were no objections. Motion carried.
6. **POLICE REPORT** - Chief Kenney provided the police report.
 - Total hours - 233.5

- Assists to other departments - 6
- Emergency - 2
- Traffic stops - 4
- Traffic citations - 2
- Total complaints - 17
- 3 Alarms
- 1 DUI accident on Rt. 1 and Station. Gentleman hit the guardrail.
- Fatal accident at Langhorne Gardens. Employee was running late for work and drove the car into the building which then collapsed on the car, killing the employee.

Chief Kenney gave a report of the equipment needs for the policemen, headquarters and vehicles:

- Camera for the car
- New computer for the Police Headquarters
- Guns will need to be updated
- Body Cameras - Every DUI arrest requires a body camera.

Mr. Pizzola asked the Chief to put the request in writing with estimated costs. Ms. Gasparovic commented that there may be RDA grant money that can be applied for to help with the costs.

Chief Kenney was asked to put the requests in order of importance. Ms. Seader stated that she anticipates that monies will be available through the Rescue Fund.

Discussion was also had regarding police reports being available on social media. After discussion of Council members, the Chief said that only types of stops and arrests made and police response to requests will be put out for the public.

Discussion was also had about the electric speed signs needed. Ms. Seader stated that the person in charge, Steve, is out for a few months and there will be another person in charge to follow through with putting up the electric speed signs.

Resident - Melissa Mather asked the Chief as to what was being done about the number of cars that speed on Highland and on Hill. It is dangerous for families and especially children walking from the bus stop, or families walking in the neighborhood. Chief Kenney is aware of this and is working on it by more police presence and the future installation of the electric speed signs.

7. INSPECTOR'S REPORT – Report for May 2021:

- Building Permits - 7
- Construction Inspections - 3

8. COMMITTEE REPORTS

- **James Niwinski:** Looking at locking in price for Oil for the season.

LED lights - Met with a manufacturer and looking into getting bids for lights and having them installed by mid-July. Also looking into the wattage so as not to have them too bright. 3000-4000 but not any brighter.

There are 97 Street lights and installation takes 3 days to 1 week. Information will be coming to Council members once he has bids.

- **Alicia Gasparovic:** Insurance renewal. Glatfelter - AIG, coverage went from \$21,000 to \$23,000 because we added a truck and a Borough Manager to the coverage. She checked with other carriers and they could not match that quote.

Worker's compensation had been with **State Workers Insurance Fund** but she found that if we switched carriers to Amtrust, we could save \$1,300. Recommendation was to switch to Amtrust from **State Workers Insurance Fund**. Motion made by Mr. Niwinski and seconded by Mr. Pizzola. There were no objections. Motion carried.

Mr. Pizzola asked Ms. Gasparovic if any more information was received regarding the insurance claim regarding the fallen tree. Decision was made to wait until the Borough Manager returned to discuss with him.

Trees in the Manor: Ms. Gasparovic, Mr. Pizzola and Mr. McBeth are developing a survey for all residents, to inquire whether residents would like more trees to be added along the Manor streets, thus keeping the intent the Manor originally had in having tree-lined streets. Residents would also be asked if they would be willing to take responsibility for the upkeep of the trees once they were planted.

Ms. Gasparovic is also inquiring as to whether or not there is a grant available to assist in the cost of tree purchase and planting.

- **Robert. McBeth:** The trees on Hulmeville Ave. are blocking views of drivers on that road. Mr. McBeth is in the process of talking with the Borough Manager and with Middletown Township as to what can be done to work on this.

- **Grace Judge:** As we move from total zoom meetings which allow for easy public access to in-person meetings, Ms. Judge has gotten quotes for three ways to continue to allow for public access and participation electronically. The three options are:

1. Stream one-way only which will eliminate the on-line public ability to communicate during the meeting.
2. ZOOM: One computer would have zoom. The president would unmute any person allowing for questions and communication.
3. No AV system set-up and just record meetings and then have them uploaded to the website for viewing after the meeting has taken place.

Council comments: Discussion was made regarding the importance of public access in real time. Cost is a factor as the price for the ability to ZOOM during live meetings is approximately \$8,500 for the equipment to be purchased as well as instruction and set-up. If an outside vendor had a presentation it could be recorded.

Comments from residents: Chris Lukose said he has equipment that he can donate and also likes the option of ZOOM. Jim Keba feels that the public knows when meetings are and there are those who attend whether on ZOOM or in person and for the small number of people who have consistently come to meetings, he feels the \$8,500 is not a good use of money. He feels the money could meet other needs, especially after hearing the needs of the Police.

The decision was made to have Ms. Judge get the pricing and we will discuss it further.

- **Nick Pizzola:** General Asphalt has finished installing the filler dirt to needed areas. The asphalt curbing on Pine is finished and they added asphalt curbing along some open grassy areas instead of filling with dirt and seed as that would wash away. He is very pleased with the work that General Asphalt has done.

Last month he was asked to get quotes for the drawing for the 3 ½ bay garage. The drawings need to fit with the historical aspect of Borough Hall. It would include the drawing, elevations and a rough estimate of cost. This draft is needed in order to apply for the RDA grant. Here are the quotes:

1. Level 9 Arch. - located in Philadelphia - \$3,400.
2. Alfred Truvino - NJ - \$1,800.
3. Integrated Construction Co/Contractor (resident of the Manor – Eric D’Emidio) -

\$1,800. He will deduct the cost of the drawing if he is the successful bidder.
He does not have any extra charges for extra time.

After discussion with Council members the motion was made by Mr. Niwinski to engage Integrated Construction Co. to complete the drawings required to apply for the RDA grant and seconded by Ms. Judge. There were no objections. Motion carried.

- **Cheryl Oessenich:** Requests for trash cans were made to Republic for a couple of residents. Request was also made for Republic to give us a statement as to how they handle trash pickup after a holiday.

Date for Bulk trash on June 19 was confirmed with Republic.

Tech Collect Pros, an E-Waste Collection company, has given us a date of September 25 from 9 - 11 for E-Waste Collection. The list of items allowed will be on the website once the agreement has been signed. The event is free except if residents want to dispose of televisions or CRT monitors. These items are \$30 per unit, cash only.

Ms. Seader commented that we will need an officer available to direct traffic during that time frame.

- **Dawn Seader:**

1. Work session update
 - Council discussed the Shade Tree Commission Ordinance
 - A survey will be going out to residents regarding their feelings about the planting of shade trees.
 - There is a grant that has the possibility of providing us with funds to plant trees.
2. Identify chairs for Planning Commission and Zoning Board
 - Recommend Gregg Hertenberger for the Zoning Board.
 - **A motion was made and passed to approve Gregg Hertenberger as chair of the Zoning Hearing Board.**
 - James McMeeking for the Planning Commission
4. Identify Emergency Management Coordinator
 - Recommend Frank Farry
 - He is the Langhorne Borough Emergency Management Coordinator.
 - He has the experience, training and the relationships.
 - A motion was made by Mr. Niwinski to approve Frank Farry as Emergency Management Coordinator and seconded by Mr. Pizzola. There were no objections. Motion carried.

5. Emergency Management Committee
 - Will be looking for members
 - If interested, send your resume to Council President Seader by Friday, July 9th
6. Zoning Review Committee
 - Member from Zoning Board, member from Council, the Borough Manager and a resident
 - If interested, send your resume to Council President Seader by Friday, July 9th
7. In-person meetings
 - Starting July
 - Working to have live-streaming capability within the next couple months
8. Route 1 Reconstruction Project
 - May 27th - virtual meeting with PennDOT for elected officials
 - PennDOT ready to present its plans for public comment
 - Some of the highlights include a round-about at the flashing red light; some of the side roads that lead into Route 1 becoming cul-de-sacs; widening of the lanes (including shoulders) and a possible walking trail
 - Residents should have received a letter with a website link with a video; the link will also allow for public comment
 - Link will be available to view and comment starting today until July 2nd
 - We will put the link up on our website
9. Recovery Scoping Meeting - We had another conference call with PEMA/FEMA
 - There was some discussion about the previous submission that was not funded - there is a possibility that it could be reconsidered
 - We are working with PEMA/FEMA to determine if other costs could be submitted through this next round of submissions (i.e. the live streaming equipment)
10. America Rescue Funds - \$149,048.96
 - Ms. Seader is in the process of submitting our application
 - It is very involved and requires us to be registered in the government payment system
 - Anticipate submission by the end of the week
11. Zoning Review Committee
 - The committee would include a member from the Zoning Board, a member from Council, the Borough Manager, a resident
 - If interested, send your resume to Council President Seader by Friday, July 9th

9. BOROUGH MANAGER'S REPORT -

- Comcast contract is in their court
- Verizon contract is in progress
- Continued work is taking place with bridge contractors to ensure safety
- Continued work with Cairn and the building of the athletic fields

- Continued work on the Langhorne Gardens water meter issue

10. SOLICITOR'S REPORT- Peter Becker Community, a PA non-profit which owns and operates a continuing care facility has requested the LMB Higher Education & Health Authority to undertake a plan of finance project on its behalf. The request requires that the Council adopt a resolution relating to the Authority's Plan of Finance and Issuance of Tax Exempt Obligations – which are non-recourse limited obligations of the Authority payable solely and exclusively from income/revenue of applicant, TEFRA Hearing June 21st.

11. MAYOR'S REPORT - None

12. CORRESPONDENCE – None

13. APPROVAL OF BILLS FOR PAYMENT- Ms. Seader stated that all Council members received a copy of the bills list for payment for June 2021 and asked for questions and concerns. Ms. Seader asked for a motion to pay the general fund - Ms. Judge made the motion and Mr. Pizzola seconded. There were no objections. Motion carried.

Motion was made to pay the sewer bills for June – Mr. Niwinski made the motion and Mr. Pizzola seconded it. There were no objections. Motion carried.

14. APPROVAL OF TREASURER'S REPORT- Mr. Pizzola said he will check with Ellyn to see if she updated the budget.

Sewer Fund Report for May 2021 – Mr. Niwinski made the motion to approve the sewer fund and Mr. Pizzola seconded. There were no objections. Motion carried.

General Fund Report for May 2021 – Ms. Judge made the motion to approve the report and Mr. Pizzola seconded. There were no objections. Motion carried.

Highway Aid Fund Report for May 2021 – Mr. Niwinski made the motion to approve the report and Mr. Pizzola seconded. There were no objections. Motion carried.

15. COMMENTS FROM RESIDENTS AND VISITORS - None

16. SECOND MEETING FOR THE MONTH OF JUNE - June 22.

Short meeting first and then a Council work session. There was agreement to hold this meeting in-person.

17. ADJOURNMENT- Ms. Seader entertained a motion to adjourn the meeting and Ms. Gasparovic seconded. There were no objections. Motion carried.

The meeting adjourned at 9:17 PM.

The next meeting will be on June 22 at 7:00 PM.

Respectfully submitted,

Cheryl Oessenich
Council Member
Langhorne Manor Borough