

**MINUTES  
LANGHORNE MANOR BOROUGH COUNCIL  
MEETING OF JUNE 14, 2022**

**1. CALL TO ORDER** – The Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on June 14, 2022 at 7:00 P.M. Daylight Saving Time by Dawn Seader, President.

**PERSONS PRESENT** – Dawn Seader-President, Robert Byrne-Mayor, Police Chief John Kenney, Councilpersons: James Niwinski, Alicia Gasparovic, Grace Judge, Robert McBeth and Cheryl Oessenich, Thomas J. Profy, IV-Solicitor, Jay Ferraro-Borough Manager, Bonnie McGoldrick-Secretary/Treasurer.

**PERSONS ABSENT** - Nicholas Pizzola-Vice-President.

**2. THE PLEDGE OF ALLEGIANCE** was led by Mayor Robert Byrne.

**3. APPROVAL OF MINUTES** – The Council President asked if there were any questions, concerns, corrections or comments on the Minutes of May 24, 2022. Ms. McGoldrick stated that the only corrections were to punctuation. As the Minutes were not posted the approval was deferred to the next meeting.

**4. RESIDENT COMMENT** – There were no requests submitted for resident comments.

**5. POLICE REPORT** - Chief Kenney reported 227 hours this month.

Abandon 911 Call -1

Domestic – 1

Open doors – 1

Reportable Accident – 1

DUI – 1

Alarms – 1

Assist Police – 9

Medical emergency -1

Traffic Citations – 2

Traffic Stops – 3

Criminal Arrest – 1

Total Citations – 2

Total Complaints – 23

Total Gas – 47.8 Gal

Total Mileage – 417

**6. APPROVAL OF MEETING DATES FOR ADVERTISEMENT** – Date changes to July 12 and November 15 were acknowledged. Council President called for a motion to approve the advertisement. Ms. Oessenich made a motion as stated. Mr. Niwinski seconded. There were no objections. Motion carried.

**7. APPROVAL OF FEE SCHEDULE RESOLUTION** - Council discussed possible discrepancies in the fees and in the wording. The issues were clarified, and Council President called for a motion to approve the fee schedule. Motion was made and seconded. There were no objections. The motion carried.

**8. APPROVAL OF RVE’S CONTRACT** – The Comly Ave project (**amended 7/12, to design, bid and manage the construction/inspection for the project**) was discussed. Council President asked for a motion to approve the contract. Ms. Gasparovic made the motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

**9. INSPECTOR’S REPORT** – The Secretary/Treasurer stated there was no report from the inspector. President Seader acknowledged this has been an ongoing problem and will be pushed to the next meeting.

## **10. COMMITTEE REPORTS –**

**Bob McBeth** – (amended 7/12, The Zoning Hearing Board (ZHB), working in conjunction with the solicitor, are formalizing the ZHB process which will manifest as FAQs to inform and manage expectations for the residents of the Borough. No timetable provided.)

**Grace Judge** - no report

**Nicholas Pizzola** – Absent

**Dawn Seader** - Rt 1 project: discussed need to move forward, effect of traffic increase on Gillam. Public virtual meetings will be held with PennDOT.

Potholes in newer paved roads, Mr. Pizzola will reach out to General Asphalt.

Three bridges will be renamed for Vietnam Vets.

**Cheryl Oessenich** – (amended 7/12, No Report.)

**Alicia Gasparovic** – Insurance renewals are due July 15.

Council discussed the increased cost of the Glatfelter Policy which is \$23,892 this year, and that policy needs to be added to Unpaid Bills for June. Council President called for a motion to pay the Glatfelter Policy in June. Mr. Niwinski made the motion as stated. Ms. Oessenich seconded. There were no objections. The motion carried.

The Workers Compensation policy premium is \$5,863 which decreased from last year.

Insurance will need to be updated when the conservatorship properties are settled and prior to building the new garage.

Stormwater Commission Updates: Last meeting was May 23<sup>rd</sup>. Next meeting June 20, 7:30 p.m. Borough Hall. Open to the public.

RVE confirmed there are no DEP credits from the existing Cairn University projects for our Mill Creek requirements. RVE will develop a plan. RVE to apply for second grant and is also considering other alternatives to meet ongoing projects.

Ms. Gasparovic planted two Free Arbor Day trees along Central Ave.

LMB residents have inquired about the Shade Tree commission but then decline over enforcement issues.

A Central Ave. resident who owns the old tennis court area has offered to discuss potential uses of the property.

**Jim Niwinski** - no formal report. Discussed the right-of-way areas along Rt. 1 properties which are dangerous to maintain.

## **11. MAYORS REPORT - none**

## **12. BOROUGH MANAGER'S REPORT –**

Comly Ave Update: Strategy and Installation meeting was held. Pipe ordered and delivered. Eckman will provide initial rough grade cuts for the basin to assist Eckman and LMB in collective efforts. Comly/Hulmeville intersection will be closed week of 6/20.

RVE Contract work orders: Change orders will be issued when grants and design are approved by Council.

Garage RFP has been delayed due to unforeseen circumstances.

Council President acknowledged the impact of the Borough Manager's efforts/relationships to the benefit of LMB.

## **13. SOLICITOR'S REPORT –**

Mr. Profy reported that the courts and involved parties have until mid-July to respond regarding the Conservatorship for the two Langhorne Manor Borough properties.

Regarding the Higher Education & Health Authority, Mr. Profy stated Council will need to approve the release of the \$850,000 escrow for the 2014 Phoebe Healthcare (located in Emmaus) bond issuance, hopefully at the second Council meeting in June. The HE&HA will also have a public hearing on this as required.

Ms. Gasparovic asked regarding the status of the distribution of escrow funds. Mr. Profy will look into where we are with Zoning Hearing Board escrow refunds and will report back to Council.

#### **14. CORRESPONDENCE** – no correspondence

**15. APPROVAL OF BILLS FOR PAYMENT** – \$23,892 Glatfelter invoice will be added to the General Fund Unpaid Bills.

The Council President stated that all Council members received a copy of the bills list for payment and asked for questions and concerns. Ms. Seader called for a motion to pay the General Unpaid Bills. Ms. Judge made a motion as stated. Ms. Gasparovic seconded. There were no objections. The motion carried.

The Council President asked for a motion to approve the Unpaid Highway Aid Bills. Mr. McBeth made a motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

The Council President asked for a motion to approve the Unpaid Sewer Bills. Ms. Gasparovic made a motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

**16. APPROVAL OF TREASURER’S REPORT** – The Council President asked if there were any questions or concerns for the General Fund report. The Council President asked for a motion to approve the General Fund report for May. Mr. Niwinski made a motion as stated. Ms. Judge seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the Sewer Fund report. The Council President asked for a motion to approve the Sewer Fund report for May. Mr. McBeth made a motion as stated. Mr. Niwinski seconded. There were no objections. The motion carried.

#### **17. COMMENTS FROM RESIDENTS AND VISITORS** -

Jim Keeba, 604 Hill Ave. - had questions regarding the Comly Ave detour. Borough Manager advised information would be posted on our website.

Bob Rickerl, 1000 Hill Ave. - asked who is responsible for overgrowth on Hulmeville Avenue and was advised this was Middletown Township's responsibility.

**18. SECOND MEETING FOR MONTH OF JUNE** – June 28, 2022 (**amended 7/12, at 7:00 P.M.**)

**19. ADJOURNMENT** – The Council President called for a motion to adjourn the meeting. Mr. Niwinski made the motion as stated. Mr. McBeth seconded. There were no objections. The meeting adjourned.

**20. NEXT MEETING** – July 12, 2022 at 7:00 P.M.

Respectfully submitted,  
Bonnie McGoldrick  
Secretary/Treasurer