

**MINUTES**  
**LANGHORNE MANOR BOROUGH COUNCIL**  
**REORGANIZATIONAL MEETING OF JANUARY 6, 2020**

**CALL TO ORDER** – The Reorganizational Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Monday, January 6, 2020 at 8:00 P.M. Eastern Time by William McTigue- President. Mr. McTigue turned the meeting over to Mayor Byrne to preside.

**PERSONS PRESENT** – William McTigue-President, Maryann Barnes-Vice President, Robert Byrne-Mayor, Nicholas Pizzola, Dawn Seader, James Niwinski, Grace Judge, Alicia Gasparovic, Thomas J. Profy IV-Solicitor, and Sarah Brucie-Solicitor.

**PERSONS ABSENT** – Nicholas Pizzola and Loretta Luff-Secretary/Treasurer

The Pledge of Allegiance was led by Dawn Seader.

Mayor Byrne accepted the resignation of Grace Judge as auditor.

Mr. Pizzola arrived at 8:02.

Mayor Robert Byrne gave the Oath of Office to Suzanne Cawley-Auditor, Council Members Alicia Gasparovic, Grace Judge and Nicholas Pizzola.

Mayor Byrne asked for nominations for Council President. Motion was made by William McTigue and seconded by Nicolas Pizzola to nominate Dawn Seader for Council President. No objections were presented. Motion carried.

Mayor Byrne turned the meeting over to Ms. Seader to preside as President.

Ms. Seader asked for nominations for Council Vice President. Motion was made by Mr. McTigue and seconded by Mr. Niwinski to nominate Mr. Pizzola for the office of Vice President. No objections were presented. Motion carried.

Motion was made by Mr. McTigue and seconded by Mr. Pizzola to approve the First National Bank for the General Fund Checking, General Fund Savings Account, Payroll, Cairn University Escrow, Sewer Department Checking, Highway Aid Account, Capital Reserve-Police and Road Improvement Account. No objections were presented. Motion carried.

Motion was made by Ms. Barnes and seconded by Mr. Pizzola to approve the PA Invest Sewer Account. No objections were presented. Motion carried.

Motion was made by Ms. Barnes and seconded by Ms. Gasparovic to appoint James Keba to a term to end on December 31, 2024 to the Planning Commission. No objections were presented. Motion carried.

The Council will advertise for the vacant position of auditor and vote at February 2020 meeting.

Motion was made by Mr. Pizzola and seconded by Ms. Gasparovic to appoint William McTigue for a term to end on December 31, 2024 to the Langhorne Manor Borough Higher Education and Health Authority. No objections were presented. Motion carried.

### **Appointments:**

Motion was made by Ms. Barnes and seconded by Mr. Pizzola to appoint Frank Farry, Fire Marshal to a term of one (1) year to end on December 31, 2020. No objections were presented. Motion carried.

Motion was made by Mr. McTigue and seconded by Mr. Pizzola to appoint Loretta Luff Secretary/Treasurer for a term of two (2) years - 1-1-2020 to 12-31-2022. No objections were presented. Motion carried.

Motion was made by Mr. McTigue and seconded by Mr. Pizzola to appoint Thomas J. Profy, IV representing Begley, Carlin & Mandio as Solicitor for the Calendar Year. Ms. Gasparovic objected on the grounds council should, based on retainer and hourly rates, give thought to looking into other firms. Motion passed 6-1-0. Ms. Seader recognized the resignation of Thomas J. Profy, III and thanked him for his many years of service to the community as Solicitor for Langhorne Manor Borough Council.

Motion was made by Mr. McTigue and seconded by Mr. Niwinski to appoint Building Inspector Underwriters (BIU) for Building Inspector, Code Enforcement Officer and Plumbing Inspector for Calendar Year 2020. No objections were presented. Motion carried.

Motion was made by Ms. Barnes and seconded by Mr. Pizzola to appoint Borough Engineer-Carroll Engineering for Calendar Year 2020. No objections were presented. Motion carried.

Motion was made by Mr. Niwinski and seconded by Mr. Pizzola to appoint Custodian Outside-Spencer Landscaping for Calendar Year 2020. No objections were presented. Motion carried.

Motion was made by Mr. McTigue and seconded by Mr. Niwinski to appoint Custodian Inside-Loretta Luff for Calendar Year 2020. No objections were presented. Motion carried.

Motion was made by Ms. Barnes and seconded by Mr. McTigue to appoint Custom Maid as Custodian of Borough Hall and Police Headquarters for Calendar Year 2020. No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Ms. Barnes for Emergency Management Coordinator, William McTigue (Appointed 1996 by recommendation of the Governor). No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Ms. Barnes to appoint Cheryl Oessenich to the vacancy board. No objections were presented. Motion carried.

Motion was made by Mr. Niwinski and seconded by Ms. Gasparovic to appoint Barbara Ferraro as Assistant Secretary. No objections were presented. Motion carried.

Motion was made by Mr. McTigue and seconded by Mr. Niwinski to appoint Jay Ferraro as the Liaison for Comcast Cablevision and Verizon Communication. No objections were presented. Motion carried.

**Committee Assignments made by Council President:**

Dawn Seader will serve in the following areas: Chairman of the Police Committee, Newsletter Coordinator, Special Projects Coordinator, Liaison to Auditors and Grants Committee.

Nicolas Pizzola will serve in the following areas: Chairman of the Budget Committee, Borough Streets and Snow Removal.

Jim Niwinski will serve in the following areas: Street Light Coordinator, Borough Grounds Coordinator, Building Maintenance Preservation and Budget Committee.

Maryann Barnes will serve in the following areas: Planning Coordinator, Zoning Coordinator, Shade Tree Commission Liaison, Code Review and Sub-Division & Land Development.

Alicia Gasparovic will serve in the following areas: Insurance Issues Coordinator, Grants Coordinator, Newsletter Committee, Code Review, Storm Water Management and Penn Vest Finance Coordinator.

Grace Judge will serve in the following areas: Website Coordinator, Newsletter Committee, and Budget Committee.

William McTigue will serve in the following areas: Emergency Management Coordinator, Refuse and Recycling Coordinator, Sanitary Sewer Coordinator, Code Review and Storm Water Management Coordinator.

**SECOND MEETING** – There will be no second meeting for January 2020

**ADJOURNMENT** – Ms. Seader entertained a motion to adjourn the meeting. Motion was made by Mr. McTigue and seconded by Ms. Gasparovic to adjourn the meeting. No objections were presented. Motion carried.

Respectfully submitted,

Barbara T. Ferraro

Assistant Secretary  
Langhorne Manor Borough