

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF JANUARY 2, 2018**

1. CALL TO ORDER - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday January 2, 2018 at 8:03 P.M. Eastern Time by Mayor Byrne..

At this point in the meeting, Mrs. Seader led us in the “Pledge of Allegiance.”

PERSONS PRESENT – Maryann Barnes Vice President; Jay Ferraro; Edward Hanisco; William McTigue, President; Nicholas Pizzola; Dawn Seader; Loretta M. Luff, Secretary/Treasurer; Robert Byrne Mayor; and Thomas J. Profy III; Solicitor.

PERSON ABSENT –Sharon Gimpel

District Judge Daniel Baranoski gave the Oath of Office to Robert Byrne, Mayor; Nicholas Pizzola, Judge of Election; Borough Members, Maryann Barnes; Edward Hanisco; William McTigue and Dawn Seader. Auditors were Richard Brodbeck; Eleanor Hanisco and Grace Judge. Majority Inspector Kevin Ossenich and Tax Collector Denise Reid.

Mayor Byrne asked for nominations for Council President. Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to nominate Mr. McTigue for the office of Council President. No objections were presented. Motion carried.

Mayor Byrne asked for nominations for Council Vice President.. Motion was made by Mr. Ferraro and seconded by Mr. Pizzola to nominate Mrs. Barnes for the office of Vice President. No objections were presented. Motion carried

2. APPROVAL OF MINUTES –Motion was made by Mrs. Seader and seconded by Mr. Ferraro to approve the minutes of December 5, 2017 as amended. No objections were presented. Motion carried.

Officials, Commissions, Authorities, Appointments

Mr. McTigue presented the list of banks and appointments for approval.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to approve the First National Bank and Trust Company of Newtown for the General Fund Checking, General Fund Savings, Payroll, Carin University Escrow, Sewer Department Checking, Sewer Department Savings, Highway Aid Account, Capital Reserve-Police, and Road Improvement Account. No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to approve the PA Invest Sewer Account. No objections were presented. Motion carried.

Motion was made by Mrs. Barnes and seconded by Mr. Ferraro to approve Maryann Barnes term to 2021 and Mr. James McMeeking term to 2022 on the Planning Commission. No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to approve auditors Richard Brodbeck -2019, Eleanor Hanisco-2021 and Grace Judge to 2023. No objections were presented. Motion carried.

Motion was made by Mrs. Barnes and seconded by Mr. Hanisco to approve Mr. Gregory Hurtenberger-2019, Mr. Bob McBeth-2020 to the Zoning Hearing Board. No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to approve Maryann Barnes -2021 and David Badgley-2022 to the Langhorne Manor Borough Higher Education and Health Authority. No objections were presented. Motion carried.

Motion was made by Mr. Ferraro and seconded by Mrs. Barnes to approve Ryan Kierman-2021 and Steve Yourtee-2022 to the Shade Tree Commission. No objections were presented. Motion carried.

For appointments -- Constable-James McMeeking (6 year-2016-2022),
Fire Marshall Frank Farry.

Motion was made by Mr. Ferraro and seconded by Mrs. Barnes to appoint for Secretary/Treasurer-Loretta Luff (2 year-1-01-18 to 12-31-19), No objections were presented. Motion carried

Motion was made by Mrs. Barnes and seconded by Mr. Ferraro to appoint Solicitor Thomas Profy III representing Begley, Carlin & Mandio. No objections were presented. Motion carried.

Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to appoint Building Inspection Underwriters (BIU) for, Building and Plumbing, Code Enforcement Officer, and Plumbing Inspector. No objections were presented. Motion carried.

Motion was made by Mr. Hanisco and seconded by Mr. Pizzola to appoint Electrical Inspector, First PA –Bill Rinier, Custodian Outside-Jay Ferraro, Custodian, Borough Office-Loretta Luff, and Borough Engineer - Pickering Corts & Summerson. No objections were presented. Motion carried.

Motion was made by Mrs. Barnes and seconded by Mr. Hanisco to appoint Sparkle Professional Cleaning Corp as Custodian of Borough Hall and Police Department. No objections were presented. Motion carried.

Motion was made by Mrs. Barnes and seconded by Mr. Pizzola for Emergency Management Coordinator, William McTigue (Appointed 1996) (Appointment by recommendation of the Governor). Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to appoint Mr. McTigue as Emergency Management Coordinator. No objections were presented. Motion carried.

Vacancy Board--vacant.

Motion was made by Mr. Hanisco and seconded by Mrs. Barnes to appoint Kelly Byrne as Assistant Secretary. No objections were presented. Motion carried.

Motion was made by Mrs. Barnes and seconded by Mr. Pizzola to appoint John Lisa as the Liaison to Comcast Cablevision and Verizon Communication. No objections were presented. Motion carried

.Committee Assignments made by Council President

Maryann Barnes will serve on the Planning Commission; Zoning Ordinance Review Committee; Zoning Code Coordinator; Budget Committee; Sub-Division & Land Development and Grant Coordinator Assistant.

Edward Hanisco will serve on the Street Light Committee; Safety Code Review; Building Code Review; Plumbing Code Review; Plumbing Review; Special Projects Committee and News Letter Committee.

Dawn Seader will serve on Police Committee; Grant Application Coordinator; and News Letter Committee.

Sharon Gimpel will serve on Insurance Issues; Tax Collector Liaison; Assessment Liaison; Shade Tree Commission Liaison and Budget Committee; Liaison to Auditors.

Nicholas Pizzola will serve on Penn Vest Finance; Chairman of Budget Committee; Ordinance Review other than Zoning, Sub Division, Land Division; will serve as Rescue Squad Liaison; Fire Department Liaison; Street Signs; Borough Streets and Snow Removal.

William McTigue will serve as the Emergency Management Coordinator; Refuse Collection; Recycling Program; Leaf Pick-Up, Landfill Issues, and Police Committee Chairman.

Jay Ferraro will serve as Borough Grounds Maintenance, Outside Clean Up; Building Maintenance Preservation and News Letter Committee.

Motion was made by Mr. Pizzola and seconded by Mrs. Seader to approve the Committee Assignments as presented. No objections were presented. Motion carried.

3. POLICE REPORT – Officer Hotham gave the police report for December 2017.

4. INSPECTOR'S REPORT – Mrs. Luff stated that there was no Inspector's report for the month of December.

5. COMMENTS FROM RESIDENTS AND VISITORS – There were no comments from residents and visitors.

6. COMMITTEE REPORTS – Mrs. Barnes had no report for the Planning Commission. Mrs. Barnes referred to a brochure that she had received pertaining to community shredding. Mrs. Barnes is to check in to what it would cost to sponsor a shredding event.

Mr. Jay Ferraro had no report.

Ms. Gimpel was absent.

Mr. Hanisco had no report.

Mr. McTigue presented an estimate from ROBCOMM Inc. for the new police facility for wire runs for computer, telephones jacks for computers and jacks for telephones, wires to be run from wall outlets to telephone room at a cost of \$950.00. Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to approve as presented by Mr. McTigue for \$950.00 for ROBCOMM Inc. No objections were presented. Motion carried.

Mr. McTigue presented quotes for video Surveillance for the new police facility from Entertaining Spaces-\$3,600.00, Reed Security-\$3,109.00, Custom Alarm Services-\$3100.00. After a discussion Mr. McTigue stated that he would check to see if this could be funded by the Redevelopment Authority (RDA). This discussion was tabled till the February 6, 2018 council meeting.

Mrs. Seader had no report.

Mr. Pizzola had no report.

7. MAYOR'S REPORT – Mayor Byrne had no report.

8. SOLICITOR'S REPORT – Mr. Profy reported on the SUBGRANTEE

9. AGREEMENT with the Borough of Hulmeville. Hulmeville on behalf of Bristol, applied for and Langhorne Manor Borough (LMB) has been awarded a grant from the Redevelopment Authority (the "Authority") of County of Bucks in the amount of One Hundred Thousand Dollars(\$100,000.00) for the Police Facility Office Addition, subject to the condition that it shall be used by LMB to carry out activities described in the application submitted by Hulmeville, the application being incorporated herein as if attached hereto and hereof made a part. The grant is from a percentage of the gaming revenue from the gaming facility located in Bensalem Township, Bucks County to be received by the County of Bucks and administered by the Authority.

Mr. Profy presented Resolution NO. 2018-001 authorizing the acceptance of a Municipal Grant Program Contract awarded by the Redevelopment Authority of the County of Bucks for One Hundred Thousand (\$100,000.00) Dollars.

Motion was made by Mr. Ferraro and seconded by Mrs. Barnes to approve Resolution NO. 2018-001 as presented by Mr. Profy. No objections were presented. Motion carried.

9. CORRESPONDENCE – A letter was received from the Pancreatic Cancer Action Network thanking Langhorne Manor Borough for the donation in memory of Paul Cichy.

10. APPROVAL OF BILLS & TREASURER’S REPORT FOR PAYMENT – Mr. McTigue stated that all Council members have received a copy of the bill list for payment. He asked if there are any questions or discussions. Motion was made by Mr. Pizzola and seconded by Mrs. Seader to pay the bills as presented. No objections were presented. Motion carried. Mr. McTigue stated that all Council members have received a copy of the Treasurer’s report for December 2017 and asked if anyone has any comments. Motion was made by Mr. Pizzola and seconded by Mrs. Barnes to accept the Treasurer’s Report for December 2017 as presented. No objections were presented. Motion carried.

11. SECOND MEETING – Mr. McTigue stated that a second meeting is scheduled for Tuesday January 16, 2018 at 8:00 P.M..

12. ADJOURNMENT – Mr. McTigue entertained a motion to adjourn this meeting. Motion was made by Mr. Ferraro and seconded by Mrs. Seader to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 8:45 P.M.

The next meeting will be Tuesday February 6, 2018 at 8:00 P.M.

Respectfully submitted,

Loretta M. Luff
Secretary/Treasurer
Langhorne Manor Borough