

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF JANUARY 19, 2021**

1. CALL TO ORDER - The Zoom virtual meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on January 19, 2021 at 7:00 PM Eastern Standard Time, after Zoom participants were admitted to the meeting at 6:59 PM Eastern Standard Time by Dawn Seader, President.

PERSONS PRESENT - Dawn Seader-President, Nicholas Pizzola-Vice President, Alicia Gasparovic, Grace Judge, James Niwinski, Cheryl Oessenich, Jay Ferraro-Borough Manager, Sarah Brucie-Assistant Solicitor, and Barbara Ferraro-Secretary/Treasurer.

PERSONS ABSENT - Robert Byrne-Mayor, Thomas Profy IV-Solicitor

Ms. Seader stated that the meeting was being recorded and introduced the Council members and solicitor. Ms. Seader reminded people of the professional nature of the Zoom meeting and that conduct should reflect this, all would be muted, there would be time for resident comments during which the raised hand feature should be used and the chat feature should not be used.

2. The Pledge of Allegiance was led Ms. Oessenich.

Ms. Seader offered her condolences to the Barnes family on the passing of Councilwoman Maryann Barnes. Ms. Seader stated that Ms. Barnes was a dedicated civil servant, a member of Council serving as President and Vice President, and a committee person for almost 40 years. Council will be taking time in deciding how to honor Ms. Barnes. The position must be filled within 30 days according to the Borough Code and interviews will be held at the February 2, 2021 meeting.

3. CAIRN MEMORANDUM OF UNDERTANDING (MOU) - Ms. Seader reminded everyone that representatives from Cairn University had requested that Middletown Township take the lead on Phase II of the Carin's land development project. The Borough Manager engaged with the Township and Cairn. Ms. Seader asked if representatives from Cairn had any comments or questions. Ms. Seader read Resolution 2021-02 to transfer limited authority to Middletown Township for the inspections and approvals for the Cairn University Development Project Phase II. Ms. Seader stated that the Resolution will allow the Borough Manager to work with Middletown Township's Borough Manager to develop the MOU. Mr. Niwinski made a motion to accept Resolution #2021-02. Ms. Judge seconded. Ms. Seader asked for questions or comments. Mr. Niwinski asked if there is a separate agreement with Middletown Township and Cairn. Mr. Ferraro stated that the process Cairn will have to go through with Middletown Township to acquire their approvals for construction will be addressed within the MOU. Langhorne Manor Borough, Cairn University and Middletown Township will all be party to the MOU that will either indemnify or protect the Borough's interest in the project. Ms. Gasparovic asked Ms. Brucie about the order of events referring to Section 1(n) of the Resolution where Council is agreeing to an agreement that does not exist yet. Ms. Brucie stated that it is basically

an agreement to agree. Ms. Seader stated that the Resolution allows the process to continue. Ms. Gasparovic asked about items (a) through (e) which specifies who is responsible for each item, but (f) through (k) is not specific to who is responsible. Ms. Brucie stated that all duties and responsibilities have to be assigned and will be defined at some point. She stated that Council is not agreeing to the MOU by adopting the Resolution. Ms. Gasparovic stated that (f) through (k) could easily be amended to specify who is responsible for the duty. Mr. Ferraro stated that the reason specific parties are not identified is because of different contracted requirements and responsibilities between the contractors and developers. In the development of the MOU, the specific parties responsible for each item will be identified. Ms. Seader stated it is a Resolution to move the process forward. Ms. Gasparovic stated she is comfortable with the stormwater portion of the Resolution. Ms. Seader asked for questions or comments from the community. Mr. Norton stated conversations were good between Cairn and Mr. Ferraro and that they appreciated the Borough's willingness to work with them and Middletown Township. There were no objections. The motion carried.

4. REDEVELOPMENT AUTHORITY OF BUCKS COUNTY (RDA) GRANT

RESOLUTIONS - Ms. Seader read Resolution 2021-03 accepting the Municipal Grant Program Contract Award by the RDA of \$27,883 as sub-grantee with Langhorne Middletown Fire Company for the replacement of the Self-Contained Breathing Apparatus. Ms. Seader asked for questions or comments. Ms. Oessenich made a motion to accept Resolution #2021-03. Ms. Judge seconded. There were no objections. The motion carried.

Ms. Seader read Resolution 2021-04 accepting the Municipal Grant Program Contract Award by the RDA of \$29,128 for Safety and Police equipment. Ms. Seader asked for questions or comments. Ms. Gasparovic made a motion to accept Resolution #2021-04. Mr. Niwinski seconded. There were no objections. The motion carried.

Ms. Seader read Resolution 2021-05 accepting the Municipal Grant Program Contract Award by the RDA of \$70,000 for LED streetlights. Ms. Seader asked for questions or comments. Mr. Niwinski made a motion to accept Resolution #2021-05. Mr. Pizzola seconded. There were no objections. The motion carried.

5. ADJOURNMENT - Ms. Seader entertained a motion to adjourn the meeting. A motion was made by Mr. Niwinski to adjourn the meeting. Ms. Oessenich seconded. There were no objections. The motion carried. The meeting adjourned at 7:21 P.M.

The next meeting will be Tuesday February 2, 2021 at 7:00 P.M.

Respectfully submitted,

Barbara T. Ferraro
Secretary/Treasurer
Langhorne Manor Borough

