

**MINUTES**  
**LANGHORNE MANOR BOROUGH COUNCIL**  
**MEETING OF DECEMBER 13, 2022**

- 1. CALL TO ORDER** – the Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on December 13 at 7:00 P.M. Eastern Standard Time by Dawn Seader, President.

**PERSONS PRESENT** – Dawn Seader – President, Nicholas Pizzola – Vice-President, Police Chief John Kenney, Councilpersons: James Niwinski, Alicia Gasparovic and Bob McBeth, Solicitor - Thomas J. Profy, IV.

**PERSONS ABSENT** – Mayor Robert Byrne, Jay Ferraro – Borough Manager, Councilpersons: Cheryl Oessenich and Grace Judge.

- 2. THE PLEDGE OF ALLEGIANCE** – Led by Nicholas Pizzola.

- 3. APPROVAL OF MINUTES** – The Council President asked if there were any questions, concerns, corrections, or comments on the minutes of November 15, 2022. Council President stated that a correction should be made to the Borough Managers Report. Council Secretary acknowledged the correction. Council President called for a motion to approve the minutes of November 15, 2022, as amended. Mr. McBeth made the motion as called for. Mr. Pizzola seconded. Ms. Gasparovic abstained. There were no objections. The motion carried.

The Council President asked if there were any questions, concerns, corrections, or comments on the minutes of November 22, 2022. The Council President called for a motion to approve the minutes of November 22, 2022. Ms. Gasparovic made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

- 4. RESIDENT COMMENT** – Susan Pizzola from the LMB Events committee requested to use the Borough Hall on January 12, 2023, for a Flower arranging class. Council approved the use of borough hall for the event.

- 5. POLICE REPORT – 284.5 total hours reported**

Accidents Non-Reportable - 1  
Accidents Reportable – 1  
Alarms – 1  
Assist Other Police – 8  
DUI – 1  
Local Ordinance – 2  
Medical Emergency – 2  
Parking Complaints – 1  
All Other Complaints – 7  
Total Complaints – 24  
Traffic Citations – 6  
Traffic Stops – 5  
Criminal Arrest - 1

**INTERVIEW AND APPROVAL TO HIRE OFFICER MCMULLIN** – Officer McMullin is still a viable candidate but has a medical condition to address. He will reapply once that is resolved. There is still one position to fill.

**6. APPROVAL FOR INDEPENDENT AUDIT** – Suzanne Cawley updated the Council on the work the Board of Auditors have been doing with Langhorne Tax and Bookkeeping. They recommend that LMB have a municipal audit to ensure that accounting practices best align with the State required Municipal Annual Audit & Financial Report (MAA&FR). A proposal was provided from Bee, Bergvall & Co but other estimates will be acquired as they are currently at work capacity. The Council discussed the need for on-going annual audits vs. a one-time alignment. More information will be collected, and there will not be a vote tonight.

**7. APPROVAL TO ADVERTISE 2023 COUNCIL MEETING DATES** -Council President asked for a motion to approve the Advertisement for 2023 Council Meeting Dates. Mr. Niwinski made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

8. **APPROVAL TO ADVERTISE FOR COMMISSION VACANCIES** - The Council President stated that all Council members received a copy of the Notice of Appointment of (1) Planning Commission Member and (3) Shade Tree Commission Members. Council President asked for a motion to approve the Advertisement for Commission Members. Ms. Gasparovic made the motion as called for. Mr. Pizzola seconded.

Ms. Gasparovic asked if they could advertise the vacancies a second time if there were no responses. The Council President asked for a motion to amend the previous motion to advertise for Commission ~~v~~vacancies twice, if necessary. Mr. Niwinski made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

9. **INSPECTOR'S REPORT** - There were 9 new permits issued and 1 inspection.

## 10. **COUNCIL REPORTS**

a. **Bob McBeth** – No Report

b. **Grace Judge** – Absent, no report.

c. **Nick Pizzola** – Mr. Pizzola presented and explained the format changes he made to the budget. He also noted that the figure for Discretionary Spending does not include grant approvals so that actual spending will be significantly lower.

The electronic speed sign on Hulmeville Ave is still malfunctioning, the IT person for the police force has been working to correct the problem, but the speed sign may need to be replaced.

d. **Dawn Seader**- Ms. Seader stated that she and the council Secretary have been playing “phone tag” with Scantech regarding a meeting to discuss the scanning project.

Ms. Seader and Mr. Ferraro attended a f/u meeting with PENNDOT regarding the Route 1 project. The meeting addressed potential traffic increases on Gillam Avenue. There are traffic restrictions to be considered. On the PENNDOT website, it says that LMB does not support bike and pedestrian paths. This is not accurate as LMB needs more information

before taking a position. The erection of sound barriers is not decided yet. PENNDOT is considering resident opinions. Also, PENNDOT has stated that there will not be any in person meetings -however, there will be an environmental assessment in-person meeting, to present the results of the assessment.

The Annual Tree Lighting was a success. There were approximately 200 people in attendance.

Ms. Seader reported that LMB received 2 of 3 RDA Grants applied for. \$125,518 was received to complete the Comly Avenue Basin project. \$53,800 was received to complete repairs to Borough Hall. The Grant for new Police Cars was not received. However, there is money in escrow available to purchase a new Police Car.

- e. **Cheryl Oessenich** – Ms. Oessenich was absent, but her report was read into the minutes by Council Secretary.

Ms. Oessenich spoke with John Butler, COO of BC Water & Sewer Authority concerning the exceedance charge of \$23.72 sent to LMB on November 17. When Inflow and Infiltration (I & I) of rain and ground water gets into the sanitary system, I & I is above the determined daily limit. The municipalities must pay the overage according to their size. There were two days when I & I exceeded the daily limit. LMB's cost for the dates is \$23.72.

Ms. Judge, Ms. Gasparovic & Ms. Oessenich are working on finding a date to meet about the Fence Ordinance.

Ms. Oessenich is working on the Recycling Grant that is due 12/30/2022.

- f. **Alicia Gasparovic** –Ms. Gasparovic, along with assistance from Ms. Seader, submitted forms for a new H2O Grant and a Bucks County Conservation Grant to be used for the Infiltration Trenches. RVE is working with our vendors to complete state certifications which need to be completed for **reimbursement of** the Growing Greener Grant. We will be sending postcards to our residents inviting them to visit the Stormwater Commission newsletter online. The next Stormwater Management Meeting is January

9<sup>th</sup>, the public is welcome. There is a new Neshaminy Watershed Association offering Stormwater MS4 training. Ms. Gasparovic signed up for 5 sessions and will decide if they are valuable. Other members of the Stormwater Committee are also invited to sign up and participate in the training.

Our workers comp insurance increased this year by \$800+. This increase is debatable, and we are currently reviewing the reason for the increase. We may receive a refund but that is not yet determined. There are two issues that may increase our insurance cost: The addition of a garage will increase our property, liability and builders risk insurance, and a Conservatorship will also increase our insurance risk. Our Insurance Agent is aware of the possibility. We will need to advise them when/if these activities move forward.

Ms. Gasparovic attended a webinar with The Buck County Consortium. They are forming a new consortium to fight utility sales should this become an issue as recently experienced with BCWSA. We may want to consider joining the consortium but for now we should stay in contact to help keep advised.

- g. **Jim Niwinski** – Jim is working with Ms. Judge to fine tune the budget coding. Street light out on Gillam, spoke to Michael Fuller about credits we should get. Jay and Mike looked at the lights on the LMB building, it is not the bulb, we will need to add that electric work to the list of necessary repairs . with Grace to fine tune the budget coding.

## **11. MAYORS REPORT-** Absent, no report.

**12. BOROUGH MANAGERS REPORT** – Contracts issued with Carroll Engineering, Remington & Vernick Engineers (RVE) and K.E. Seifert have been renewed for 2023.

There is a potential buyer for the property at 701 Pine Street and the Solicitor will address further in his report.

Several calls have been made to Comcast to address our current contract. Progress is slow as communication with Comcast is difficult and extremely time consuming. Mr. Ferraro will continue to work on that.

**13. SOLICITOR'S REPORT** – There is a potential buyer for the 701 Pine Street property. Prior to any occupancy the buyer has agreed to bring the property into compliance within 90 days of the sale.

Mr. Marut of 306 Comly has hired council and has agreed to bring the property up to code.

**14. CORRESPONDENCE** – No correspondence.

**15. APPROVAL OF BILLS FOR PAYMENT** – The Council President stated that all Council members received a copy of the General Fund Bills list for payment and asked for questions and concerns. Council President asked for a motion to approve the December General Bills for payment. Mr. Pizzola made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

The Council President stated that all Council members received a copy of the Sewer bills list for payment and asked for questions and concerns. Council President asked for a motion to approve the December Sewer Bills for payment. Ms. Gasparovic made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.

**16. APPROVAL OF TREASURER'S REPORT** – The Council President asked if there were any questions or concerns for the General Fund Report. The Council President called for a motion to approve the General Fund Report. Mr. Pizzola

made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the Sewer Fund Report. The Council President called for a motion to approve the Sewer Fund Report. Mr. Niwinski made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

The Council President asked if there were any questions or concerns for the Highway Aid Report. The Council President called for a motion to approve the Highway Aid Report. Mr. Pizzola made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

**17. COMMENTS FROM RESIDENTS AND VISITORS** – No comments from residents. Before adjourning, Ms. Seader read a statement highlighting the significant accomplishments of the council and committees throughout 2022 and thanked them for their hard work and diligence. She also outlined new projects and projects that will continue through 2023.

**18. SECOND MEETING FOR MONTH OF DECEMBER** – December 27, 2022. Council President asked for a motion to dispense with the second meeting for December. Mr. Niwinski made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

**19. ADJOURNMENT** – the Council President called for a motion to adjourn the meeting. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

**20. NEXT MEETING** – January 10, 2023

Respectfully submitted,  
Bonnie McGoldrick  
Secretary/Treasurer

