

MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF APRIL 11, 2023

- 1. CALL TO ORDER** – the Meeting of Langhorne Manor Borough Council was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania on April 11, 2023, at 7:00 P.M. Daylight Savings Time by Dawn Seader, President.

PERSONS PRESENT – Dawn Seader – President, Nicholas Pizzola – Vice-President, Councilpersons: James Niwinski, Alicia Gasparovic, Cheryl Oessenich and Bob McBeth, Police Chief John Kenney, Solicitor - Thomas J. Profy, IV., Jay Ferraro – Borough Manager.

PERSONS ABSENT – Mayor Robert Byrne, Grace Judge – Council Member.

- 2. THE PLEDGE OF ALLEGIANCE** – Led by Alicia Gasparovic.
- 3. APPROVAL OF MINUTES** – Ms. Seader asked if there were any questions, concerns, corrections, or comments on the minutes of March 14, 2023. Ms. Seader called for a motion to approve the minutes of March 14, 2023. Mr. McBeth made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.
- 4. RESIDENT COMMENT** – The Council recognized Representative Joe Hogan, 142nd District who presented new POW and Pennsylvania Commonwealth Flags to Langhorne Manor Borough.
- 5. POLICE REPORT** – Chief Kenney reported 243 total hours for March.
 - Alarms – 1
 - Assist Other Police – 5
 - Civil Dispute/Matter – 1
 - Disabled Vehicle – 1
 - Medical Emergency – 3
 - All Other Complaints – 1

Total Complaints – 12
Car Washed – 2
Traffic Citations - 3
Traffic Stops – 2
Total Gasoline – 100 gal.
Total Mileage – 519

Chief Kenney introduced Walter Hansel who explained the use of the AED that will be located in the Borough Hall.

6. **RVE PRESENTATION** – Issac Kessler, from RVE, presented the proposed project for MS4 requirements. A Borough owned parcel on the southeast corner of Comly Avenue has been identified. It is currently unused and will benefit from updating. Mr. Kessler introduced Nate Belisario who described the stormwater terms and definitions utilized by the DEP and Edwin Van-Otoo explained the Comly Avenue Site Plan. The purpose of the basin is to slow the flow of the water run-off and limit the amount of pollution and sediment that ends up in the waterways.

Ms. Seader asked if the Council had any questions. The Council asked questions regarding the appearance and maintenance of the basin, clarification of terms and safety issues. The Borough Manager asked about the timeframe and the impact on local traffic and residents, specifying that road closures would require notice of 72 hours.

Ms. Seader opened the discussion to the residents. Multiple questions regarding different aspects of the project were asked by residents; Jenny Hagensen of 304 Comly Avenue, Resident of 1006 Hill Avenue, James Lowrey of 308 Comly Avenue. Jim Keba, 604 Hill Avenue and Bob Grupp, 305 Hill Avenue. Mr. Kessler and his associates responded to all inquiries.

- 6.1 APPROVAL FOR BID ADVERTISEMENT** – The Council President called for a motion to approve the Comly Avenue bid advertisement. Ms. Gasparovic made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

- 7. APPROVAL FOR TRANSFER** – The Council President asked for a motion to approve the transfer of \$850,000 from The First National Bank General Fund into the PLGIT Account. The Finance Committee will consider the insured limits in PLGIT. Mr. Niwinski made the motion as called for. Ms. Oessenich seconded. There were no objections. The motion carried.
- 8. APPROVAL FOR JESSE W. SOBY CONTRIBUTION** - Council President asked for a motion to approve a contribution of \$500 to the Jesse W. Soby American Legion Post. Mr. Pizzola made the motion as called for. Mr. Niwinski seconded. There were no objections. The motion carried.
- 9. APPROVAL FOR ELECTRONIC PAYMENT RESOLUTION** – Council President read the proposed resolution to allow electronic payments Council President asked for a motion to approve the Resolution to make Electronic Payments Mr. Pizzola made the motion as called for Mr. McBeth seconded. There were no objections. The motion carried.
- 10. APPROVAL TO ADVERTISE FENCE ORDINANCE** - Council President stated that council had revised the current fence ordinance. Council President asked for a motion to approve the advertisement of the Fence Ordinance. Ms. Gasparovic made the motion as called for. Mr. Pizzola seconded. There were no objections. The motion carried.

11. INSPECTORS REPORT –

March Permits – 3
March Permits on hold - 2
March Final Inspections – 1
February Final Inspections - 3

12. REPORTS

12.1 Bob McBeth – No Report

12.2 Grace Judge – No Report

12.3 Nick Pizzola – Mr. Pizzola asked his contact at Cairn University if their maintenance employees may be available to assist with work in Langhorne Manor Borough. He will advise Council if anyone responds to that inquiry.

Cairn University expressed interest in purchasing our used police vehicle. Mr. Pizzola will follow up with the Police Chief to determine fair market value.

A letter received from PECO saying they are not required to pay escrow on their street projects is being researched by the Solicitor.

12.4 Dawn Seader – The RDA granted another extension on the grant for the Garage Project to June 30th.

A member of Langhorne Borough Council has proposed discontinued use of their fire siren. Ms. Seader asked the President of Langhorne/Middletown Fire Company should make a presentation to us at our next meeting.

12.5 Cheryl Oessenich – The 2021 904 Performance Recycling Grant for Langhorne Manor went for review on April 7. “Barring any unforeseen issues” we should receive payment of \$3,492.21 in 4-6 weeks.

The Community Yard Sale and Bulk Trash Day will be held on May 13 and May 20. There was a discussion on utilizing signs to advertise and remind residents of the upcoming dates.

A few residents have needed Republic Services to pick up bulk trash items prior to designated bulk trash days. Republic Services have been very responsive, and the residents have been happy with their service. There is a minimal charge, on a case-by-case basis, and you pay Republic directly.

12.6 Alicia Gasparovic – The new Shade Tree Commission was supposed to meet last night but that did not take place.

The Stormwater Commission met a few days ago, next stormwater meeting is scheduled for the end of July and is open to public. We should be getting reimbursements from our grants. One of our grants was delayed because an account number needed clarification. One of our vendors had to comply with paperwork requirements which should be resolved. Ms. Seader informed Council that payment was received from the Dirt & Gravel Grant for \$92,000.

Our Insurance Policies renew on July 15th. Workers Comp is in the works. Police hours and Office hours have increased which will affect our liability policy.

12.7 Jim Niwinski – Several repairs will be completed on the Borough Hall and the Borough Office over the next 4-5 months. The repairs for Borough Hall are as follows: Exterior Painting – remove old paint and two coats latex paint- \$10,000. Replace porch decking - \$10,000. Replace b basement door and garage door. Repair or replace the window under the porch. Clean out basement furniture, papers, miscellaneous items. Repaint basement walls and stairwell between basement and first floor, may be combined with exterior painting.

The repairs for the Borough Office are: Repair Front the lights. Repair or replace the railing.

Completed to date: Borough Hall porch lighting. Borough/Police sign lighting.

13. MAYORS REPORT – No Report

14. BOROUGH MANAGER’S REPORT – Mr. Ferraro thanked the Council for their \$100 donation to the Barbara T. Ferraro Ovarian Cancer Research Foundation. The foundation is a home based 501©(3) non-profit organization located in Langhorne Manor Borough and complies with the “no impact” home business requirements of our ordinance.

We continue to evaluate our road conditions. A meeting with our roads engineer will be held Friday, April 21st, to discuss current issues and determine what further action is needed.

The production deposit for the Police Garage should be made this week releasing the project into manufacturing. A timeline for delivery will be determined once the deposit is received.

Mr. Ferraro stated that acknowledging the hard work of the storm water commission is very important, just as important is to acknowledge that the borough manager is proactively supporting the needs of the borough and that it was me that identified the Comly Avenue basin project as well as the use of the rights of way along the Cairn property.

15.SOLICITOR’S REPORT – Mr. Prophy reported on the issue of paying escrows to PECO, PPL challenged the City of Lancaster in court on their right to make decisions that affect utilities. The Court upheld that the council makes decisions regarding utilities and these decisions will be communicated by the Borough Manger.

16.CORRESPONDENCE - none

17. APPROVAL OF BILLS FOR PAYMENT – Council President asked for a motion to approve the General Unpaid bills for April. Mr. Niwinski made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

Council President asked for a motion to approve the Unpaid Sewer bills for April. Mr. Niwinski made the motion as called for. Ms. Gasparovic seconded. There were no objections. The motion carried.

APPROVAL OF TREASURER’S REPORT - The February General Fund was not approved at the March meeting. The Borough Secretary reported that the credited expenses were refunds. Council President asked for a motion to approve the General fund Report for February. Mr. Niwinski made the motion. Ms. Gasparovic seconded. There were no objections. The motion carried.

Mr. Pizzola noted an error in the General fund report, line item 301-01, Real estate current budget is \$7,600 should be \$76,000. Our Inspection fees, year-to-date are \$12,000 and our budget is \$6,000. Three months of inspection fees, from 2022 were submitted for payment in February 2023. Council President asked for a motion to approve the General Fund Report for March. Mr. Pizzola made the motion. Mr. Niwinski seconded. There were no objections. The motion carried.

Council President asked for a motion to approve the Sewer fund Report for February. Mr. Niwinski made the motion. Mr. McBeth seconded. There were no objections. The motion carried.

Council President asked for a motion to approve the Highway Aid Fund Report for February. Mr. Pizzola made the motion. Mr. McBeth seconded. There were no objections. The motion carried.

18.COMMENTS FROM RESIDENTS AND VISITORS - None

19.EXECUTIVE SESSION

20.SECOND MEETING FOR THE MONTH OF APRIL – APRIL 25, 2023

Council President called for a motion to dispense with the second meeting of April. Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

21.ADJOURNMENT - Council President call for a motion to adjourn the meeting.

Mr. Niwinski made the motion as called for. Mr. McBeth seconded. There were no objections. The motion carried.

22. NEXT MEETING – MAY 9, 2023

Respectfully Submitted

Bonnie McGoldrick

Secretary/Treasurer